

**City of Crittenden**  
**City Council Meeting**  
**January 14<sup>th</sup>, 2025 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

Attendees:	
Mayor Jim Purcell	Councilperson Bobby Tanner
Councilperson Joe Dusing	Councilperson Ange Morris
Councilperson Leo Saylor	Councilperson Michelle Bohman
Councilperson Bobby Newman	City Clerk / Treasurer Shawn McHolland
Guest: Debby Lucas Angel	Guest: Jerry Stephenson

**Agenda** - Approval, subject to additions or deletions.

- New Business:
  - Swearing in the City Council Members
- Old Business:
  - None

January 14 <sup>th</sup> , 2025 Agenda Approval	
Motion: Councilperson Saylor	Seconded: Councilperson Newman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Minutes:** To be Approved

- M-12-10-24 – December 10<sup>th</sup>, 2024
  - Corrections / Additions:
    - None

December 10th, 2024 Meeting Minutes Approval	
Motion: Councilperson Saylor	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes

Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Treasurers Report:** December 2024 to be approved.

- Discussion:
  - None

<b>December 2024 Treasurer’s Report Approval</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Order of New Business:**

1. Swearing in the City Council Members:
  - a. All six members of the City Council were sworn into office by Mayor Purcell.
2. Law Enforcement Report
  - a. Grant County Sheriff’s Department report was not provided prior to the meeting.
  - b. No discussion
3. Fire Department / Crittenden AMB Tax District Report
  - a. Fire Dept report was provided prior to the meeting.
    - i. No discussion
  - b. Crittenden AMB District financial report was not provided prior to the meeting.
    - i. No discussion
4. Ordinance No. 341-2024 – Industrial One Zoning Ordinance Amendment – 2<sup>nd</sup> Reading – Purcell
  - a. Second reading was conducted by Mayor Purcell.
  - b. Discussion:
    - i. None

<b>Ordinance No. 341-2024 – Industrial One Zoning Ordinance Amendment – 2<sup>nd</sup> Reading</b>	
Motion: Councilperson Newman	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

5. Snow Removal Request For Proposal (RFP) – Purcell
  - a. Introduced the new RFP for snow removal / de-ice services.
  - b. Mayor Purcell:
    - i. We have experienced issues with the snow removal contractor. The city has removed this Pro Innovations from its contract.

- ii. Pro Innovations has accepted the decision. The owner (Jason Mullins) was contacted and he said he was relieved to leave the contract.
- iii. The new vendor / contractor started the clean up work on Wednesday (1/7) and ended his work on Thursday (1/8).
  - 1. EW Services will support our city until the contract is awarded through the RFP process.
- iv. RFP timing:
  - 1. The advertisement will run in the January 23<sup>rd</sup>, 2025, edition of the Grant County News. The bids will be due back to the city by February 11<sup>th</sup>, 2025 and will be opened during the City Council meeting that night.
- c. Mayor Purcell:
  - i. I would like to have a discussion with the City Council about snow removal expectations. What do you expect from our snow removal services?
    - 1. Saylor: Curb to curb clear and caul-de-sacs need to be cleaned.
    - 2. Tanner: What is the expectation of Maintenance?
      - a. Purcell:
        - i. Maintenance Supervisor (Keith McKenney) is to oversee the contractor.
        - ii. At this point, we do not have the equipment to remove snow if needed. However, we have procured a salt spreader, and the team is working on the installation.
  - ii. Purcell:
    - 1. Does the city need to add to the maintenance staff?
      - a. Additional staff that would report to the Supervisor would be able to provide services in-house.
    - 2. A back-up plan is needed for the city.
    - 3. Equipment must be upgraded.
    - 4. Newman:
      - a. Snow was piled up blocking from the mail being delivered.
    - 5. Saylor: The contractor must set the path through the city, so we know how they are progressing.
    - 6. Bohman: Should we invest in a bobcat / skid steer?
  - iii. Saylor: How is the billing going to be settled?
    - 1. Purcell: We believe the billing from Pro Innovations was not 100% aligned with our expectations. EW Services has billed the city on a time and material basis.

### **Order of Old Business:**

- None

### **Next City Council Meeting:**

- 2<sup>nd</sup> Tuesday, February 11<sup>th</sup>, 2025 @ 7pm
- City Council direction: Next meeting will be on February 11<sup>th</sup>, 2025 @ 7:00pm.

### **Adjournment of meeting**

<b>Motion To Adjournment</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Newman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk & Treasurer: Shawn McHolland**