

City of Crittenden
City Council Meeting
June 11th, 2024 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

| Attendees: | |
|-------------------------------|--|
| Mayor Jim Purcell | Councilperson Joe Dusing |
| Councilperson Michelle Bohman | Councilperson Ange Morris |
| Councilperson Leo Saylor | Councilperson Greg Livingood (Phone) |
| Councilperson Bobby Tanner | City Clerk / Treasurer Shawn McHolland |
| Guest: Chief Lee Burton | Guest: Jerry Stephenson |
| Guest: Debby Lucas Angel | Guest: Marsha Bach |

Agenda - Approval, subject to additions or deletions.

- New Business:
 - Claiborne Estates HOA Meeting Room Request – 7/2/24 - Purcell
 - Traffic Concerns – US25/Violet Road – Saylor
 - Landscaping Along US25 (Main Street) – Saylor
 - Airport Towing (Case Lane) - Saylor
- Old Business:
 - None

| June 11 th , 2024 Agenda Approval | |
|--|------------------------------|
| Motion: Councilperson Bohman | Second: Councilperson Tanner |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

Minutes: To be Approved

- M-5-14-24 – May 14th, 2024
 - Corrections / Additions:
 - None

| May 14th, 2024 Meeting Minutes Approval | |
|---|------------------------------|
| Motion: Councilperson Livingood | Second: Councilperson Saylor |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

Treasurers Report – May 2024 to be approved.

- Discussion:
 - None

| May 2024 Treasurer’s Report Approval | |
|---|--------------------------------|
| Motion: Councilperson Livingood | Seconded: Councilperson Morris |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

Order of New Business:

1. Law Enforcement Report
 - a. Grant County Sheriff’s Department report for the county was provided prior to the meeting.
 - b. The Sheriff told the Clerk that there is still an issue with CAD system and he cannot breakdown the numbers by City.
 - c. No comments made by City Council.
2. Fire Department / Crittenden AMB Tax District Report
 - a. Fire Dept report was provided prior to the meeting.
 - b. Burton:
 - McHolland:
 1. How does the asphalt patch look at the fire department parking lot?
 - a. Burton: Looks good, tell the guys thank you!
 - Bohman:
 1. 5 – structure fires in the month? That seems high, any concerns?
 - a. Burton: That is certainly higher than normal, but it was handled.
 - Burton: Fire Hydrants - mechanical issues on Main Street. We are working with Bullock Pen on the resolution.
 - c. Burton: No concerns over the AMB District.
3. FFLAG Presentation – Marsha Bach – Northern Kentucky Health Department
 - a. The PowerPoint presentation was provided before the meeting.
 - Marsha Bach read through the presentation for City Council.
 - b. Dusing:
 - Are you having any progress on the easements for the Heritage Trail?
 1. Marsha Bach:

- a. Yes and no. Some delays were seen due to engineers finding a population of bats in our path.
 - b. With the new state project along US25, Grant County Fiscal Court is working with the state to coordinate the trail along new sidewalks that will be installed.
4. Ordinance No. 332-2024 – Prohibiting Medical Marijuana Cultivators, Processors, & Retail Dispensary Establishments – 2nd Reading – Purcell
- a. 2nd Reading was conducted by Mayor Purcell.
 - b. Discussion:
 - o No questions / discussion.

| Ordinance No. 332-2024 – Prohibiting Medical Marijuana - Approval | |
|--|--------------------------------|
| Motion: Councilperson Bohman | Seconded: Councilperson Dusing |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

5. Ordinance No. 333-2024 – Zoning Amendment – A1 Zone – 2nd Reading – Purcell
- a. 2nd Reading was conducted by Mayor Purcell.
 - b. Discussion:
 - o No discussion

| Ordinance No. 333-2024 – Zoning Amendment – A1 Zone – Approval | |
|---|-----------------------------------|
| Motion: Councilperson Dusing | Seconded: Councilperson Livingood |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

6. Ordinance No. 334-2024 – Zoning Amendment – Fence Types - Residential Zones – 2nd Reading – Purcell
- a. 2nd Reading was conducted by Mayor Purcell.
 - b. Discussion:
 - o Saylor: Does this affect privacy fences?
 1. Purcell: No, privacy fences are allowed under classes 1, 2, 4, & 5.

| Ordinance No. 334-2024 – Zoning Amendment – Fence Types - Approval | |
|---|--------------------------------|
| Motion: Councilperson Saylor | Seconded: Councilperson Morris |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion carried | |

7. Ordinance No. 335-2024 – Street Name Change – JD – 2nd Reading – Purcell

- a. 2nd Reading was conducted by Mayor Purcell.
- b. Discussion:
 - o Saylor: I am not for this change.

| Ordinance No. 335-2024 – Street Name Change – JD Way - Approval | |
|--|--------------------------------|
| Motion: Councilperson Bohman | Seconded: Councilperson Morris |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: No |
| Councilperson Dusing: Yes | Councilperson Saylor: No |
| Motion carried 4-2 | |

- 8. Consideration of Staff Pay Increases – Purcell
 - a. Mayor Purcell discussed the topic with City Council.
 - o Does City Council want to consider pay increases for the employees over and beyond the cost-of-living increase?
 - o Current cost of living increase per the Federal Government – 3.2%.
 - 1. Saylor: Leave it at cost-of-living increase.
 - 2. Livingood: Agree, leave it at cost-of-living increase.
- 9. Claiborne Estates HOA Meeting Room Request – 7/2/24
 - a. The HOA at Claiborne Estates has elected a new President; Bill Smith. Mr. Smith called the city building asking if the HOA could use the Council Chamber room on 7/2/24 @ 6pm for 1 hour.
 - b. For access to the room, a volunteer will be needed to unlock the room and lock up the room once the meeting is done?
 - o Leo Saylor volunteered.
 - o McHolland to contact Saylor on access and Bill Smith’s contact information.
- 10. Traffic Concerns – US25 – Saylor
 - a. The traffic and congestion at US25 (North Main Street) and Violet Road is getting worse and becoming dangerous.
 - b. What can be done?
 - o Purcell: Requests have been made to KYTC District 6 in the past. Their team has evaluated the traffic flow. KYTC District 6 has not provides plan for a turning lane.
 - o Bohman – We should reach out to our State Representative – Savannah Maddox for help.
 - 1. Purcell: Would you contact her for City Council?
 - 2. Bohman: Yes, I can reach out to Mrs. Maddox.
- 11. Landscaping Along US25 (Main Street) – Saylor
 - a. The concrete project between the sidewalks and driveways was rejected by City Council.
 - o The grass area was leveled last year, but the grading & edging has not been maintained. It is starting to look bad again.
 - 1. Purcell: We are planning to use prisoners to assist in the process. I will follow up with this topic tomorrow.
 - b. The landscaping at the corner of N Main Street and Violet Road looks bad again in front of the City sign. Can this been maintained?
 - o McHolland: With no access to water, can we just remove the landscaping and mulch? Clean up the area, remove weeds and install decorative rock?

1. Purcell: I will talk with Keith tomorrow.
12. Airport Towing (Case Lane) – Saylor
 - a. The facility lights and its glare is still an issue
 - b. Has the site plan been approved as of yet?
 - c. I believe we (the city) have taken some steps to improve the process, but it is not complete as of yet.
 - o Purcell: I believe the site plan was approved by the county and the engineer (Mr. Erpenbeck), but I will confirm it.
 - d. What can be done at this point?
 - o Purcell: We can file a law suit against the property owner for the glare of the lights.
 1. With that said, I am not confident that this will solve the issue.
 2. McHolland:
 - a. Does City Council want to file a law suit again Airport Towing?
 - b. Purcell: Let’s discuss this topic before we take legal action.

Order of Old Business:

1. Crittenden Nature Park Project Update – Livingood
 - a. The committee did meet on May 30th.
 - b. The committee went through the open topics to allow the architect to finish the Master Plan (Phase 5) for City Council’s review.
 - i. Rachel Robinson’s team will provide the Master Plan for our review.
 - c. The next committee meeting will be on July 15th, 2024.

Next City Council Meeting June 25th, 2024 @ 7pm

- City Council Motion by Bobby Tanner: The June 25th, 2024 meeting is not necessary and will be cancelled.
 - o Motion Seconded: Morris
 - o All 6 Council Members voted yes in agreement.
- **Next Meeting: July 9th, 2024 @ 7pm**

Adjournment of meeting

| Motion To Adjournment | |
|------------------------------|--------------------------------|
| Motion: Councilperson Tanner | Seconded: Councilperson Morris |
| Roll Call | |
| Councilperson Bohman: Yes | Councilperson Morris: Yes |
| Councilperson Livingood: Yes | Councilperson Tanner: Yes |
| Councilperson Dusing: Yes | Councilperson Saylor: Yes |
| Motion Carried | |

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland