

City of Crittenden
City Council Meeting
April 9th, 2024 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Michelle Bohman	Councilperson Ange Morris
Councilperson Leo Saylor	Councilperson Greg Livingood
Councilperson Bobby Tanner	City Clerk / Treasurer Shawn McHolland
Guest: Logan Murphy	Guest: Jerry Stephenson
Guest: Debby Lucas Angel	Guest: Brett Browning
Guest: Chief Lee Burton	

Agenda - Approval, subject to additions or deletions.

- New Business – Additions:
 - Executive Order: 08-2021 – Hiring of Maintenance Supervisor – Purcell
 - Maintenance Equipment – Purcell / Saylor
 - Crittenden Mt. Zion Elementary – Star Student Presentation May 14th @ 6:30pm - Bohman
- Old Business - Additions:
 - None

April 9 th , 2024 Agenda Approval	
Motion: Councilperson Bohman	Second: Councilperson Saylor
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Minutes: To be Approved

- M-3-12-24 – March 12th, 2024
 - Corrections / Additions:
 - None

March 12th, 2024 Meeting Minutes Approval	
Motion: Councilperson Dusing	Second: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Treasurers Report – March 2024 to be approved.

- Discussion:
 - Livingood – ARPA funds available for the park project?
 - McHolland: Approximately \$150k
 - Storm drain repair projects are counted in this projection.
 - Tanner – Storm sewer quantity in the Harvesters?
 - McHolland will verify the exact quantity and get back to Council.

March 2024 Treasurer’s Report Approval	
Motion: Councilperson Livingood	Seconded: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report
 - a. Report was not provided by the Grant County Sheriff’s Department.
 - b. No discussion
2. Fire Department / Crittenden AMB Tax District Report
 - a. Fire Dept report was provided prior to the meeting.
 - b. Crittenden AMB Tax District Report was provided prior to the meeting.
 - i. Burton: On 3/27/2024 a Special Meeting was called:
 1. Contract w/ Dry Ridge EMS was discussed.
 2. 1 Year contract was signed by Crittenden AMB District.
 3. Approximately a 19.99% increase over FY23-24.
 - a. FY23-24 Cost: ~ \$175,000
 - b. FY24-25 Approved Cost: ~ \$209,000
 - i. Original cost reported on 3/12/24: ~ \$250,000 for FY24-25
 - ii. The board is balancing out what is best for Crittenden and Grant County.
 - iii. Grant County plan and timing is still unknown at this point. Grant County Fiscal County has not reported on this topic.
 - iv. 100% of this cost will be covered by the Crittenden AMB District.
 - v. Purcell: I have a question on a statement made in the Grant County News:
 1. Quoting the paper:

- a. All monies collected from utilities bills will be provided by Corinth?
- 2. Burton / Debby Lucas Angel: This was a proposal made by Corinth. The proposal was not accepted. Grant County will cover Corinth.
- vi. Burton: Depending on how the law is written, we cannot increase the tax nor take monies in a different manner.
- vii. Livingood: I am glad you are looking at alternative methods, please keep pushing for the best care for the City of Crittenden.
- 3. 2024 Road Resurfacing Project – Open Sealed Bids – Purcell
 - a. Mayor Purcell opened the bids and announced total cost for each bidder.
 - i. Eaton Asphalt: ~ \$402,000
 - ii. Riegler: ~ \$373,000
 - iii. This project will resurface 11 city streets.
 - b. The bids will be reviewed by Logan during the meeting.
 - c. McHolland - Schedule / Timing for this project start / completion:
 - i. Riegler Blacktop Proposal:
 - 1. Project Start: 1st of May, 2024
 - 2. Project Completion: End of June 30, 2024
 - d. Logan Murphy – Civil Engineer:
 - i. Recommendation: I recommend Riegler Blacktop, the bid is complete and ~ \$30k cheaper than the 2nd bid, plus the schedule is good.

Motion To Award Riegler Blacktop – 2024 Resurfacing Project	
Motion: Councilperson Livingood	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

- 4. Ordinance No. 328-2024 – Amending Zoning Ordinance – Parking Spaces In Residential Zones – 2nd Reading – Purcell
 - a. 2nd Reading was performed by Mayor Purcell.
 - b. Discussion: None

Ordinance No. 328-2024 – Amending Zoning Ordinance – Parking Spaces in Residential Zones Approval	
Motion: Councilperson Tanner	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

- 5. Ordinance No. 329-2024 – FY24-25 Budget – 1st Reading - Purcell / McHolland
 - a. 1st Reading was performed by Mayor Purcell.
- 6. Ordinance No. 330-2024 – Residential – Off Street Parking – 1st Reading – Purcell

- a. 1st Reading was performed by Mayor Purcell.
- 7. Ordinance No. 331-2024 – Establishing a fee for short term rental safety inspections – 1st Reading – Purcell
 - a. 1st Reading was performed by Mayor Purcell.
- 8. Executive Order: 08-2021 – Hiring of Maintenance Supervisor – Purcell
 - a. Purcell: I interviewed a total of 4 candidates for the open role:
 - i. Keith McKenney was offered the role and he has accepted.
 - 1. His experience and technical background were exceptional.
- 9. Maintenance Equipment – Purcell / Saylor
 - a. Maintenance equipment:
 - i. Commercial mower.
 - ii. Back hoe was also priced and compared.
 - iii. Leo Saylor is reviewing the bids and would like to review the equipment and use in person.
 - b. Dusing:
 - i. Are you looking at diesel equipment?
 - 1. Saylor: Yes.
 - ii. Do we need a larger trailer?
 - 1. Saylor: We should be able to drive from location to location instead of towing.
 - c. Purcell: Do we need to look at a ¾ ton to 1 ton truck?
 - i. Tanner: I believe that is a good idea for snow removal in the winter time.
 - d. Purcell: If snow removal is an option going forward – we will need a loader.
 - e. McHolland: Keith McKenney starts on 4/22/24 – may be a good idea to coordinate with him as well on the equipment purchases.
 - f. Livingood: Do we have coverage from JD Dezarn until then?
 - i. Purcell: Yes, JD Dezarn is here until 4/30/24.
- 10. Crittenden Mt. Zion Elementary – Star Student Presentation May 14th @ 6:30pm - Bohman:
 - i. 1 Star student from each grade will be recognized.
 - ii. All Council members are encouraged to join us at 6:30pm.

Order of Old Business:

- 1. Crittenden Nature Park Project Update – Livingood
 - a. The committee held a meeting with the Landscape Design Architect, Rachel Robinson, on Thursday, April 4th, 2024.
 - b. Livingood:
 - i. The committee will provide direction to the designer for their team to complete the Master Plan.
 - ii. Budget is a point that we need to provide a cost budget and timing.
 - iii. Bidding process can be covered by RRDLA, but is not in the current contract.
 - iv. The next committee meeting: 4/16/24 @ 6pm here at the city bldg.
 - c. Purcell: We would like to keep RRDLA in the process to keep their expertise with plant types and industry experienced contractors.
 - i. Fair budget through June 30th, 2025: Approx. \$350,000.
 - d. Dusing: Could she help us w/ Grant processes?
 - i. Purcell / McHolland: RRDLA does not write Grants.

ii. Livingood: We can start that conversation with RRDLA.

- 2. City Council decided to cancel the meeting on April 23rd, 2024.
 - Motion: Tanner
 - Seconded: Livingood
 - Vote: All 6 yes's
- Next City Council meeting will take place on **May 14th, 2024 @ 7pm.**
 - **CMZ - Star Student Presentation May 14th @ 6:30pm**

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Tanner	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland