

City of Crittenden
City Council Meeting
February 13th, 2024 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Michelle Bohman	Councilperson Ange Morris
Councilperson Bobby Tanner	Councilperson Greg Livingood
Councilperson Leo Saylor	City Clerk / Treasurer Shawn McHolland
Guest: Steve Rachman	Guest: Jerry Stephenson
Guest: Debby Lucas Angel	

Agenda - Approval, subject to additions or deletions.

- New Business – Additions:
 - None
- Old Business - Additions:
 - None

February 9 th , 2024 Agenda Approval	
Motion: Councilperson Livingood	Second: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Minutes: To be Approved

- M-1-9-24 – January 9th, 2024
 - Corrections / Additions:
 - None

January 9 th , 2024 Meeting Minutes Approval	
Motion: Councilperson Livingood	Second: Councilperson Bohman
Roll Call	

Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Treasurers Report – January 2024 to be approved.

- Discussion:
 - McHolland:
 - With the current market conditions, the Mayor and I are researching the best options for the city. We are in talks with Forcht Bank and the KLC/PNC Bank Investment team.
 - We did open a Certificate of Deposit at Forcht Bank for \$1,000,000.00 @ 4.85% - 7-month maturity period. This money was moved from the Money Market Fund.

January 2024 Treasurer’s Report Approval	
Motion: Councilperson Dusing	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report
 - a. Report was not provided by the Grant County Sheriff’s Department.
 - b. No discussion
2. Fire Department / Crittenden AMB Tax District Report
 - a. Fire Dept report was provided prior to the meeting.
 - i. No discussion
 - b. Crittenden AMB Tax District Report was provided prior to the meeting.
 - i. No discussion
3. Ordinance No. 320-2024 - Zoning Ordinance – 2nd Reading – Purcell
 - a. 2nd Reading was performed by Mayor Purcell.
 - b. Discussion:
 - i. Saylor:
 1. In reference to the questions from Logan Murphy, can you update the rest of Council.
 - ii. Purcell:
 1. R3 Zone previously allowed up to 8 units per lot. We believe we have enough multi-unit buildings in the city.
 2. RMHP Zone had a minimum lot of 4,000 SF. We believe the lot size is too small in the Indian Hill mobile park. This increase will provide a better subdivision in the future if one is created.

Ordinance No. 320-2024 – Zoning Ordinance Approval

Motion: Councilperson Saylor	Seconded: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Zoning Map needs to be updated.

- Purcell:
 - It is time to make the update to the Zoning Map.
 - We should discuss the lot size requirements and making corrections in certain zones.
- 4. Ordinance No. 325-2024 - Establishing Pay Scales – 2nd Reading – Purcell
 - a. 2nd Reading was performed by Mayor Purcell.
 - b. Discussion:
 - i. None

Ordinance No. 325-2024 – Establishing Pay Scales Approval	
Motion: Councilperson Tanner	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

- 5. Ordinance No. 326-2024 - FY23-24 Budget: Mid-Year Amendment – 2nd Reading – Purcell
 - a. 2nd Reading was performed by Mayor Purcell.
 - b. Discussion: None

Ordinance No. 326-2024 – FY23-24 Mid-Year Budget Amendment Approval	
Motion: Councilperson Dusing	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

- 6. Ordinance No. 327-2024 - Employee Handbook / Repealing Ordinance 1-82 – 1st Reading – Purcell
 - a. 1st Reading was performed by Mayor Purcell.
- 7. Board Member Positions:
 - a. Ethics Board:
 - i. Executive Order 01-2024 - Steve Rachford Reappointment
 - 1. Motion: Tanner
 - 2. Seconded: Morris
 - 3. All 6 Councilpersons voted: Yes
 - b. Crittenden Ambulance District:

- i. Executive Order 02-2024 - Lee Burton Reappointment
 - 1. Motion: Tanner
 - 2. Seconded: Morris
 - 3. All 6 Councilpersons voted: Yes
- 8. Executive Order No. 03-2024 – Job Descriptions
 - a. Mayor Purcell updated City Council on the intent / details behind having the job descriptions.
- 9. Code Enforcement Board Hearing is set for Thursday @ 2/15/24 from 7pm.

Order of Old Business:

- 1. Crittenden Nature Park Project Update – Purcell / Livingood
 - a. Livingood:
 - i. Committee meeting: 2/15/24 from 5:30 – 6:30 with the landscape architect.
 - ii. NFC Grant Potential is in the works.
 - iii. Talking to various companies to incorporate exercising equipment around the walk paths.
 - iv. Looking at drainage and topography concerns with the landscape architect.
 - b. Dusing: What is the intent of the initial design?
 - i. Livingood: That is a topic that we are going to discuss during the meeting on 2/15/24. I will update the Council.
 - c. Bohman: Feedback that I am receiving is a need for dog waste stations.

Next City Council Meeting February 27th, 2024 @ 7pm

- City Council cancelled the 2/27/24 meeting. Next mtg is set for 3/12/24 @ 7pm.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Tanner	Seconded: Councilperson: Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland