

City of Crittenden
City Council Meeting
January 9th, 2024 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Michelle Bohman	Councilperson Ange Morris
Councilperson Bobby Tanner	Councilperson Greg Livingood
City Clerk / Treasurer Shawn McHolland	Guest: Chief Lee Burton
Guest: Jerry Stephenson	Guest: Adam Lantman
Absent:	
Councilperson Leo Saylor	

Agenda - Approval, subject to additions or deletions.

- New Business – Additions:
 - None
- Old Business - Addition:
 - None

January 9 th , 2024 Agenda Approval	
Motion: Councilperson Livingood	Second: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Absent
Motion carried	

Minutes: To be Approved

- M-12-12-23 – December 12th, 2023
- Corrections / Additions:
 - None

December 12 th , 2023 Meeting Minutes Approval	
Motion: Councilperson Livingood	Second: Councilperson Morris

Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Absent
Motion carried	

Treasurers Report – December 2023 to be approved.

- Discussion:
 - None

December 2023 Treasurer’s Report Approval	
Motion: Councilperson Livingood	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Absent
Motion carried	

Order of New Business:

1. Law Enforcement Report
 - a. Report was not provided by the Grant County Sheriff’s Department.
 - b. No discussion
2. Fire Department / Crittenden AMB Tax District Report
 - a. Fire Dept report was provided prior to the meeting.
 - i. Burton:
 1. During the Christmas Parade, The Crittenden Volunteer Fire Department unveiled our newest truck.
 2. Aerial truck was donated to Crittenden Vol Fire Dept. The truck is running!
 3. To keep the current ISO level, we must have further maintenance / inspections done on the truck provided by Williamstown.
 - ii. The Fire Department found and procured an E1 – 75’ for \$15k versus fixing the truck from Williamstown. The maintenance work needed would have cost \$29k.
 - iii. The E1 – 75’ one has a pump & ladder and tank.
 - b. Crittenden AMB Tax District Report was provided prior to the meeting.
 - i. Burton: We are moving forward to pay out the FY23-24 contract with the City of Dry Ridge. This is the final piece of the existing contract.
 - ii. No feedback was given to the plan from the AMB District beyond the 6/30/24 contract date.
 - iii. Burton: Grant County Fiscal Court is now stepping back from a Fire District. 1st Reading was not performed.
 - iv. Burton: Grant County Fiscal Court is moving forward with an EMS District. The timing of this 1st reading is not known.
3. Ordinance No. 324-2023 - Amending the Short-Term Rental Ordinance – 2nd Reading – Purcell
 - a. 2nd Reading was performed by Mayor Purcell.

- Discussion:
 - Dusing: Are we the document holder for this information for Short Term Rentals?
 - Purcell: Yes
 - McHolland: Chief Burton does conduct a Fire / Life Safety inspection as well. He will maintain the original copies. The city office does keep a copy of each report.

Ordinance No. 324-2023 – Amending the STR Ordinance Approval	
Motion: Councilperson Dusing	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Absent
Motion carried	

4. Ordinance No. 320-2024 - Zoning Ordinance – 1st Reading – Purcell
 - a. 1st Reading was performed by Mayor Purcell.
5. Ordinance No. 326-2024 - FY23-24 Budget: Mid-Year Amendment – 1st Reading – Purcell
 - a. 1st Reading was performed by Mayor Purcell.
6. Ordinance No. 325-2024 - Establishing Pay Scales – 1st Reading – Purcell
 - a. 1st Reading was performed by Mayor Purcell.
7. Resolution – Kentucky Employees’ 457 Deferred Compensation Plan – Purcell
 - a. Resolution was read by Mayor Purcell.
 - b. Livingood: Does this have any financial obligations?
 - i. Purcell: No
 - ii. McHolland: It is a direct deduction from the employees pay check.
 - c. Bohman – Motion
 - d. Livingood – 2nd
 - e. Resolution passed:
 - i. Yes: 5
 - ii. No: 0
 - iii. Absent: 1

Order of Old Business:

1. Crittenden Nature Park Project Update – Purcell
 - a. Executive Order No. 07-2023 – Committee appointments are complete.
 - b. Livingood:
 - i. I am working w/ the Kiwanis on a potential for the \$5,000 Grant.
 - ii. The Kick off meeting with Rachel Robinson (Landscape Architect) will take place with the Committee on February 1st, 2024 @ 6:30.
 1. Committee members: G. Livingood, J. Humphrey and K. Fagin will be present.
 2. I will report back to City Council on our progress.
 - iii. Mr. Livingood invited Mayor Purcell to the kick off meeting. Both invited feedback from the City Council members.

- c. Dusing: Is there a driver behind the need of an Executive Order to appoint the council members? I was just concerned if we did not have the Executive Order, would it delay the process.
 - i. Purcell: No concern over the Executive Order. It was just my chosen route to proceed with coordination.

Next City Council Meeting January 23rd, 2024 @ 7pm

- City Council determined this meeting was not necessary. **January, 23rd 2024 meeting has been cancelled by City Council.**
- Next City Council meeting will be held on **February 13th, 2024 @ 7pm:**
 - Motion: Livingood
 - 2nd: Tanner
 - 5 – Yes votes

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Livingood	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Absent
Motion Carried	

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland