

City of Crittenden
City Council Meeting
October 10th, 2023 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Leo Saylor	Councilperson Ange Morris
Councilperson Bobby Tanner	Councilperson Michelle Bohman
Councilperson Greg Livingood (via phone)	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Jerry Stevenson
Guest: Mandy Kinley	Guest: Jamaal Kinley
Guest: Debby Angel	Guest: Steve Lacey

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - Zoning – Case Lane - Saylor
- New Business:
 - ORDINANCE NO. 323-2023 – Zoning Change R3 to HC – 1st Reading - Purcell

October 10th, 2023 Agenda Approval	
Motion: Councilperson Dusing	Second: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Minutes: To be Approved

- M-9-12-23 – September 12th, 2023

Corrections / Additions:

- None

September 12th, 2023 Meeting Minutes Approval

Motion: Councilperson Saylor	Second: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Treasurers Report – September 2023 to be approved.

Discussion:

- McHolland: The Investment Fund through KLC / PNC:
 - The allocation distribution was altered on 9/25/2023.
 - Changes / Current Distribution:
 - Money Market fund: 70%
 - Enhanced Income Fund: 30%
 - The Mayor and I reduced the S&P 500 Fund and Dividend Equity Fund to 0%.
- All Property Tax bills were mailed out last week.

September 2023 Treasurer’s Report Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report
 - a. Report was not provided by the Sheriff’s Dept. prior to the meeting. We assume they are having the same software issue.
 - b. No discussion
2. Fire Department Report
 - a. Report was not provided by the Fire Dept. prior to the meeting.
 - b. Software issue – communication error.
 - c. Burton:
 - i. We are approaching the burn ban: Oct 15 – Dec 1 no burning during the day (06:00 to 18:00 hrs). State wide burn ban.
 - ii. You can burn between 18:00 hrs and 06:00 hrs.
 - iii. Local dispatch must be notified: 859.428.1212
 - iv. You must be in person / present for the entire burning session.
 - v. You must have a way to put out the fire – water supply / sand.
 - vi. You cannot burn tires, rubber synthetic materials, nothing painted or treated – standard restrictions.

3. Crittenden Ambulance Tax District Report
 - a. Monthly report was provided (Monday – 10/9) prior to the meeting.
 - b. Burton: Monday (10/16) – monthly meeting must be cancelled and postponed to November. This is due to schedule conflicts for the Board Members.
4. Ordinance No. 322-2023: Parking Schedules – 2nd Reading – Purcell
 - a. Second Reading was performed by Mayor Purcell.

ORDINANCE NO. 322-2023 – PARKING SCHEDULES AMENDMENT Approval	
Motion: Councilperson Dusing	Seconded: Councilperson Saylor
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Discussion:

- Purcell: The topic of street parking goes to back to 1960 – original Ordinance.
 - Current Ordinance prohibits parking on the street. Existing law.
 - The question is, do you want to retain what we have or make the appropriate correction?
 - New vs Old difference – The new ordinance (322-2023) is removing designated areas.
5. Storm Drain Repair Project – Purcell
 - a. Estimates to repair storm drains were provided to Council prior to the meeting.
 - b. Council has approved the work, but would like a lump sum cost from the contractor.
 - c. Mayor Purcell will discuss with Eric Walters Services on a lump sum cost.
 6. Resolution – Adopting & Approving Municipal Road Aid Co-op – Purcell
 - a. Resolution was read by Mayor Purcell.
 - b. Council voted / signed the Resolution.
 - c. Motion to approve: Bohman
 - d. Seconded: Dusing
 - e. All 6 Council Members agreed with the Resolution - Signatures were received. Need to get Greg Livingood’s signature once he returns to town.
 7. Crittenden Nature Park – Lake Maintenance Proposal – Purcell
 - a. Estimate to clean up around the lakefront was provided to Council prior to the meeting.
 - b. Mayor Purcell explained the background.
 - c. Dusing is concerned with altering the dam area of the lake without more data.
 - i. I am strongly against the Waller Rd side / Dam side. I am ok with Violet Road side.
 - d. Livingood – I agree with Joe’s concern.
 - e. Mayor Purcell – lets table the topic to the next meeting. We will reach out to the city engineer for additional feedback.
 - i. The goal of this clean up to improve the fishing situation for our residents.
 8. 208 N Main Property (Old Trailer Park Area) – Tree/Debris Removal Proposal – Purcell
 - a. Estimate was provided to Council prior to the meeting.
 - b. Mayor Purcell reviewed the bid proposal from Pro Innovations.

- c. Saylor – we should look to match what was done on the corner of Violet Rd and N Main Street (US25).
 - i. Have them rebid it to clean it out and not just grind it down. Better long-term solution
 - ii. Mayor Purcell will go back for a 2nd bid to remove the debris.
- 9. ORDINANCE NO. 323-2023 – Zoning Change R3 to HC – 1st Reading:
 - a. 1st Reading was conducted by Mayor Purcell.

Order of Old Business:

- 1. Street Project Updates – Purcell
 - a. Oakwood Drive is nearly complete!
 - b. Riegler – follow up / fixing of open issues – Bingham (Barry Kinman) and Ridgeway (Jerry Stephenson).
 - i. Mayor Purcell will follow up w/ Riegler and our city Engineer.
- 2. Crittenden Nature Park Project Updates – Purcell
 - a. Contract has been signed.
 - b. Construction will begin this week (week of 10/9).
 - c. Electrical conduit will be added and run to the dock for future use at the request of City Council.
 - d. Future – Phase 2: Landscape design meeting will be set in the next couple of weeks.
 - e. Chief Burton – suggestion: This would be a great location and good timing to install a dry Hydrant for area.
- 3. Duke Energy LED Lighting Project Updates – Purcell
 - a. Project is complete!
 - b. City Council Feedback:
 - i. Ask Owen Electric about LED Street Lights
 - ii. Ask Duke about decorative street lights.
 - iii. Clerk McHolland will follow up on both requests.
- 4. Zoning – Case Lane
 - a. Saylor: Aug 8th, 2023 meeting – site plan meeting took place between Airport Towing and Grant County Planning & Zoning.
 - b. Saylor: I have talked to Judge Executive Dills / City officials including Mayor Purcell about the open issues / remaining action items:
 - i. Lighting issues
 - 1. No light glare shall be on any property per Council Member Leo Saylor.
 - ii. Trees have not been installed per the site plan.
 - c. Saylor: We need help from the city. What is the next step? What can we do? This type of situation will happen in the future if we do not correct the process now.
 - d. Purcell:
 - i. The lighting issue is the largest issue at hand.
 - ii. Mayor Purcell to City Council:
 - 1. Do you want this office to hire an electrical firm?
 - a. Dusing: Can we use Duke Energy?
 - b. Purcell: I will call and ask again. Duke has been called in the past.
 - iii. Livingood:
 - 1. Has the house across US25 complained about the same glare issue?

- a. McHolland: In a previous Council Meeting, other residents on Case Lane came to the meeting and complained about the lights as well.
 - 2. Purcell: Light issue needs to be reviewed by an expert.
 - a. Bohman: The lights are not the only issue at hand. The trees have not been installed.
 - b. Tanner: Agreed, many issues at hand. Are these county issues to resolve?
 - i. Purcell: Reminder, The City of Crittenden has a joint-city/county agreement. The issue falls on both.
- iv. Dusing – Could you contact KLC for advice / direction?
- v. Council direction to Mayor Purcell:
 - 1. Contact KLC for advice / direction....
 - 2. Mayor Purcell: I will also reach out to Robert Yeager – KYTC District 6 for advice as well.

Next City Council Meeting:

- City Council determined this meeting is not necessary. Meeting on 10/24 was cancelled.
- Next City Council meeting will be held on November 14th, 2023 @ 7pm.
 - Motion: Morris
 - Second: Tanner
 - All 6 Council Members voted: Yes

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Morris	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland