

City of Crittenden
City Council Meeting
August 22nd, 2023 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Leo Saylor	Councilperson: Ange Morris
Councilperson: Bobby Tanner	Councilperson Greg Livingood
City Clerk / Treasurer: Shawn McHolland	Councilperson: Michelle Bohman
Guest: Michelle Tanner	

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - None
- New Business:
 - None

August 22 nd , 2023 Agenda Approval	
Motion: Councilperson Livingood	Second: Councilperson Saylor
Roll Call	
Councilperson Bohman: Absent	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Minutes: To be Approved

- SM-8-21-23 – August 21st, 2023

Corrections / Additions:

- None

August 21 st , 2023 Special Meeting Minutes Approval	
Motion: Councilperson Livingood	Second: Councilperson Dusing
Roll Call	

Councilperson Bohman: Absent	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Order of New Business:

1. Street Humps – Eagle Creek Drive – Purcell
 - a. Purcell:
 - i. The city has received a request from a resident on Eagle Creek Drive to install street speed humps like the street speed humps in the Harvestor’s Subdivision.
 - ii. The request came from Dennis Mann. Vehicles speeding on the street is his concern. This a safety concern for the residents including the kids living on the street.
 - iii. The city could include this work into a future street rehab project if Council wants to proceed.
 - b. Purcell: Should I ask our Civil Engineer to research the locations and quantity that would benefit the residents?
 - c. Livingood: Should we reach out to the residents on Eagle Creek and gather more input?
 - i. Purcell: It would be good to bring the concern to everyone’s attention.
 - d. Purcell: We can table the concept until a future meeting if Council would prefer to do some further research.
 - i. Saylor: We can just wait until additional complaints come to the city.
 - e. Purcell: This topic will be tabled to a future meeting if necessary.
2. Resolution Walters-Sydnor Properties – R3 to HC Zoning Change – Purcell
 - a. The Resolution was introduced by Mayor Purcell.
 - b. City Council Signed the Resolution.
 - c. The City of Crittenden will proceed with making the Zoning change through the City Attorney.
3. Board of Adjustments Appointments – Purcell
 - a. Municipal Order No. 02-2023 and 03-2023
 - i. Municipal Orders 02-2023 and 03-2023 were read by Mayor Purcell.
 - ii. City Council approved the nominations.
 - iii. Both Orders were signed by the 6 Councilpersons.
4. Code Enforcement Board Appointments – Purcell
 - a. Municipal Order No. 04-2023 and 05-2023
 - i. Municipal Orders 04-2023 and 05-2023 were read by Mayor Purcell.
 - ii. City Council approved the nominations.
 - iii. Both Orders were signed by the 6 Councilpersons.

Order of Old Business:

1. Street Project Updates – Purcell
 - a. Street Rehab Project is complete!
 - i. Ridgeway / Turner / Bingham / Claiborne has been resurfaced by Riegler Blacktop
 - ii. Mayor Purcell: Very good project. I believe Riegler Blacktop did a very good job!
 - iii. Tanner: Bingham had one issue with the transition of a driveway at 298 Bingham Lane. Mayor Purcell will follow up Hicks & Mann on the issue.

b. Oakwood Drive Project:

- i. Purcell: The construction / utility work started during the week of August 14th, 2023.
- ii. Tanner: The Oakwood Drive Project is progressing well in my opinion.
- iii. Dusing: Any concerns from the public as of yet?
 - 1. Purcell: No major issues as of yet. The only complaint was from the 1st house (225 Oakwood Drive – Owner: Bobbie Barton) on the right. The city has an easement through the yard between the two houses (225 and 235 Oakwood Drive).
 - a. The construction / drainage plan would have run through the yard requiring a tree to be removed. The owner wants to keep the tree, the construction plan has been revised by Hicks & Mann and Riegler Blacktop.
 - b. A drainage pipe under the road will be cleaned out / replaced to allow water to the flow onto 225 Oakwood Drive property. The property owner accepted this solution.
- iv. Purcell / McHolland: Change Order process should be followed by Hicks & Mann and Riegler Blacktop. Mayor Purcell will follow up with Hicks & Mann tomorrow (8/23).

2. Ordinance 319-2023: STR Ordinance – 2nd Reading – Purcell

Ordinance No. 319-2023: Short Term Rental Ordinance	
Motion: Councilperson Livingood	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Discussion:

- This ordinance defines the Residential Zones that allow Short Term Rentals. Agricultural One (A1) zone was removed, is that correct?
 - Purcell: Yes, that is correct.

3. Ordinance 320-2023 – Zoning – 2nd Reading – Purcell

Ordinance No. 320-2023: Zoning Ordinance	
Motion: Councilperson	Seconded: Councilperson
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Discussion:

- Purcell: This 2nd Reading cannot take place until Planning & Zoning has reviewed the document and provided feedback. We should be able to proceed with the 2nd Reading in October.
4. Ordinance 321-2023 – 2023 Property Tax Rates – 2nd Reading – Purcell

Ordinance No. 321-2023: 2023 Tax Rate Ordinance	
Motion: Councilperson Livingood	Seconded: Councilperson Morris
Roll Call	
Councilperson Bohman: No	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Discussion:

- Bohman:
 - I have concerns with the Personal / Tangible Tax rate of .500 for every \$100 of assessment value for 2023.
 - I believe this will hurt small businesses and the residents with their personal property tax bills.
 - We should stay with rate that was utilized in 2022.
- McHolland:
 - The rate preparation process was correctly followed.
 - The certified Real and Personal Property Assessments were delivered by Grant County PVA.
 - The Personal / Tangible Property Assessment total dropped.
 - 2022: \$18,792,634
 - 2023: \$5,833,089
 - The information was delivered to NKADD to assist the City with calculating the 2023 Property Tax Rates – Real and Personal.
 - With the large decrease in assessment value, the compensating rate calculation provides the tax rate that will match the revenue level of 2022.
- Purcell:
 - The tax rate preparation process was correctly followed.
 - The process is set in place to ensure Cities can meet their financial obligations set for the fiscal year.

Next City Council Meeting September 12th, 2023 @ 7pm

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Livingood	Seconded: Councilperson Saylor
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland