

**City of Crittenden**  
**City Council Meeting**  
**August 8th, 2023 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson Leo Saylor	Councilperson: Ange Morris
Councilperson: Bobby Tanner	Councilperson: Michelle Bohman
Councilperson Greg Livingood (Phone)	City Clerk / Treasurer: Shawn McHolland
Guest: Chief Lee Burton	Guest: Adam Lantman
Guest: Pam Saylor	Guest: Jordan Saylor
Guest: Jerry Stephenson	Guest: Michael Jones

**Agenda** - Approval, subject to additions or deletions.

- Old Business:
  - None
- New Business:
  - None

August 8th, 2023 Agenda Approval	
Motion: Councilperson Dusing	Second: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Minutes:** To be Approved

- M-7-11-23 – July 11<sup>th</sup>, 2023

Corrections / Additions:

- None

<b>July 11<sup>th</sup>, 2023 Meeting Minutes Approval</b>	
Motion: Councilperson Dusing	Second: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Treasurers Report – July 2023 to be approved.**

Discussion:

- McHolland: Tax rate ordinance is not available. Still waiting on information from Grant County PVA. Also, waiting on feedback from NKADD.

<b>July 2023 Treasurer’s Report Approval</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Order of New Business:**

1. Law Enforcement Report
  - a. Report was not distributed before the meeting.
  - b. Sheriff Maines was not in attendance.
2. Fire Department Report
  - a. Distributed before the meeting by Chief Burton. Provide to City Council via email and packets.
  - b. No questions or comments made by City Council.
3. Crittenden Ambulance Tax District Report
  - a. Distributed before the meeting by Chief Burton. Provide to City Council via email and packets.
  - b. No questions or comments made by City Council.
4. Ordinance 319-2023: STR Ordinance – 1<sup>st</sup> Reading – Purcell
  - a. Performed by Mayor Purcell
  - b. 2<sup>nd</sup> Reading will take place at our next meeting.
5. Street Maintenance – Crack Fill Work – Maple Ridge Subdivision – Purcell
  - a. Purcell: I have asked for a contractor to assess the cracking in the streets and give us a bid to repair.
6. Ordinance 320-2023 – Zoning – 1<sup>st</sup> Reading – Purcell
  - a. Performed by Mayor Purcell
    - i. The Zoning text does not match the Zoning Map.
    - ii. Entire Zoning Ordinance (116-page packet) was provided by email to City Council for review / comment.
  - b. 2<sup>nd</sup> Reading will take place at our next meeting.

7. Heritage Trail Letter – Grant County Fiscal Court is requesting the city to provide a letter to KYTC to support the project.
  - a. Purcell: I want support of City Council before we agree to support the project from maintenance and financial perspective.
  - b. Dusing: I sat in the early meetings and I believe it is a great project, but I will say, it will take a long time to complete due to multiple delays and Federal Grant timing.
  - c. Dusing: I would like to draft our support, but remove financial support. It is a very difficult project due to all of the conflicts.
  - d. Livingood: Please read back our financial obligation. Mayor Purcell read back the letter. I believe we need to respond back to the county to understand the financial obligation.
  - e. Action: Mayor Purcell will draft a letter for council review / approval.

**Order of Old Business:**

1. Street Project Updates – Purcell
  - a. Weather pending
  - b. Riegler Blacktop Latest Schedule Update:
    - i. Street Rehab:
      1. Claiborne: Milling – 8/10 or 8/11
      2. Ridgeway / Turner: 8/10 and 8/11
      3. Bingham: 8/14/2023
    - ii. Oakwood Drive: Start the week of 8/14/23
2. Ordinance 318-2023: FY22-23 Budget Close-out – 2nd Reading – Purcell
  - a. Discussion: None

<b>Ordinance No. 318-2023: FY22-23 Budget Close-Out</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

3. Board of Adjustments Hearing – Little Miracles: Conditional Use.
  - a. Date / Time Reminder: Tuesday, August 15<sup>th</sup>, 2023 @ 7pm. Located at the City Building.

Open Forum:

1. Pam Saylor: Subject – Airport Towing Zoning / Site Plan Issue:
  - a. I have been living in Crittenden for over 30 years and this business owner came in from Kenton County and is basically doing whatever he wants to do.
  - b. We had to ask for the site plan from the county because the owner did not have a site plan in hand.
  - c. I1 Zoning for the Salvage Yard was done for Airport Towing.
  - d. The owner bulldozed the tree line without finalizing the site plan.
  - e. The lighting issue is still an open issue
  - f. The tree installation has not been completed per the site plan

- g. The retention pond has not been completed per the site plan.
- h. Why and how was Airport Towing allowed to open for business?
- 2. Purcell: I spoke w/ Becky Ruhol (Planning Commission) today.
  - a. Airport Towing (owner: Larry Thomas) does have an approved site plan.
  - b. There is a meeting scheduled for to discuss the issue with the County and the property owner.
    - i. Pam Saylor: Becky Ruhol is saying she reports to the Mayor of Crittenden.
    - ii. Purcell: Ms. Ruhol works for all of the cities and the county in a combined planning and zoning office.
  - c. I do believe he has a lighting issue. I am told his insurance company is requiring a certain lumen level (light level).
  - d. We do want to support the residents of the city, but with the current Zoning Ordinance the city does not have the authority to rule in the matter.
- 3. Pam Saylor: Does Airport Towing have an Occupancy Permit from Grant County?
  - a. Mayor Purcell: I believe he was given an Occupancy Permit from Grant County Building Inspector with a couple of open items to complete. The city does not receive a copy of this permit.
- 4. Pam Saylor: I believe we as a city need to look at protecting the city going forward.
  - a. Purcell: I agree, that is why we are trying to amend the Zoning Ordinance.
- 5. Michael Jones: The lighting and the insurance should have been taken care of before he started his business.
- 6. Michael Jones: Was it Zoned for Airport Towing?
  - a. Purcell / McHolland: No, the zoning was changed for the original property before it was sold to Airport Towing. I1 Zoning Change was made for Case 25 LLC – original property owner.

**Next City Council Meeting August 22<sup>nd</sup>, 2023 @ 7pm**

- **Keep this meeting on 8/22/23 @ 7pm per City Council.**

**Adjournment of meeting:**

<b>Motion To Adjournment</b>	
Motion: Councilperson Morris	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland**