

**City of Crittenden**  
**City Council Meeting**  
**May 9th, 2023 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson Michelle Bohman
Councilperson Greg Livingood	Councilperson Leo Saylor
Councilperson: Ange Morris	City Clerk / Treasurer: Shawn McHolland
Guest: Chief Lee Burton	Guest: Adam Lantman
Guest: Jerry Stephenson	Guest: Logan Murphy
Guest: Jacob Bohman	Guest: Mr. Kramer

**Agenda** - Approval, subject to additions or deletions.

- Old Business:
  - Duke Energy LED Bulb Project Update - Bohman
- New Business:
  - None

May 9th, 2023 Agenda Approval	
Motion: Councilperson Livingood	Second: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Minutes:** To be Approved

- M-4-11-23 – April 11th, 2023

Corrections / Additions:

- None

<b>April 11th, 2023 Meeting Minutes Approval</b>
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Motion: Councilperson Livingood	Second: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Treasurers Report – April 2023 to be approved.**

Discussion:

- None

<b>April 2023 Treasurer’s Report Approval</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Saylor
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Order of New Business:**

1. Law Enforcement Report
  - a. Distributed via email & packet to City Council
  - b. Sheriff Maines was not in attendance.
  - c. No discussion.
2. Fire Department Report
  - a. Distributed via email & packet to City Council
  - b. Dusing: Burn Ban updates?
    - i. Chief Lee Burton: No sir, not at this point, but we are nearing a “red” stage alert. Rain fall is very low this Spring.
    - ii. If a resident wants to burn, please wait until end of May. At the very least call the firehouse for recommendations.
3. Contract: City of Crittenden & the Crittenden Volunteer Fire Department – Purcell
  - a. Distributed via email & packet to City Council
  - b. Purcell: Does City Council have any questions on the contract?
    - i. Bohman: How is the equipment doing / condition?
      1. Burton: Equipment is ok, but costs of the materials / supplies is so high at this point.
      2. Engine age is pushing 22 to 23 years old. Standard timing for an engine is up to 25 years. We are planning to run the engines until 30 years of use.
      3. Ordering New Equipment / Lead Time:
        - a. Engines: 40 – 64 months lead time on new orders.
        - b. Ambulances: 4-year lead time on orders.
        - c. Livingood: Is this a supplier issue?

- d. Burton: Yes, a lot of smaller suppliers went bankrupt over the past couple of years. The existing suppliers are swamped.
    - 4. Livingood: International 1975 or the Mack Truck – the age seems concerning.
      - a. Burton: By requirement, the insurance rating company will grade our level with equipment quality & condition. The ladder truck does work fine, but it does require maintenance. Hoses will be replaced this year.
      - b. Burton: I believe our trucks are in good shape because we take maintenance serious on our equipment.
    - 5. Bohman: So, are we looking at needing to order a new truck in 2025?
      - a. Burton: The ordering of the trucks is an important topic, but we need to face the largest issue facing the City of Crittenden:
        - i. Man Power Shortage. We should start talking about part time paid employees or some type of compensation to ensure our proper staffing levels.
      - b. Bohman: We can continue this topic offline. I have some ideas on how to compensate our volunteers.
        - i. Burton: I just want to alert the leaders of our city that we are facing a significant issue.
    - 6. Motion to Pass and accept the contract: Bohman
    - 7. Seconded: Saylor
    - 8. All 6 Councilmembers voted: Yes.
- 4. Crittenden Ambulance Tax District Report
  - a. Reports will be provided to city council later this week.
  - b. Financial obligation to the City of Dry Ridge will be made this year without an issue during 2023 per Lee Burton.
  - c. Heart monitor and CPR device was purchased by the Crittenden Ambulance District. We were able to purchase each at a deep discount.
    - i. The equipment is owned by the Crittenden Ambulance District, but it has been offered to the Dry Ridge team for their use. The Dry Ridge existing equipment was aging. We want the best equipment to be available for the residents of Crittenden and our county.
- 5. Oakwood Drive Project
  - a. Open Sealed Bids
    - i. Mayor Purcell Opened the Bids:
      - 1. Hale Contracting:
        - a. Total /Base Bid: \$ 442,520
          - i. Alternate Pricing was offered.
      - 2. Reigeler:
        - a. Total / Base Bid: \$ \$363,298
          - i. Alternate Pricing was offered.
      - 3. Dusing: Are both contractors state approved?
        - a. Logan Murphy: To my knowledge, both (Hale & Reigeler) contractors are state approved. We will confirm with District 6 / Commonwealth of KY.
      - 4. 3<sup>rd</sup> Contractor: Pro Innovations LLC
        - a. Total / Base Bid: \$135,920

- i. Logan Murphy: Not a complete bid – Did not include asphalt & some time & material costs.
  - 6. Street Rehab Project: Bingham / Claiborne / Turner / Ridgeway
    - a. Open Sealed Bids:
      - i. Mayor Purcell Opened the Bids:
        - 1. Reigleger:
          - a. Total: \$220,564
        - 2. Eaton:
          - a. Total: \$251,849
7. Sidewalk Project
  - a. Open Sealed Bids:
    - i. Mayor Purcell Opened the Bids:
      - 1. Rector Excavating:
        - a. Total: \$603,603
      - 2. Reigeler:
        - a. Total: \$669,840
8. Logan Murphy (Hicks & Mann) – Civil Engineer:
  - a. Project start and completion dates were requested for all bids from all contractors.
  - b. A bid summary will be provided by Hicks & Mann to the City of Crittenden for review & discussion.
9. Body Worn Camera Policy – Purcell
  - a. Policy (draft) was provided to Council for review and suggestions.
10. Ordinance No. 315-2023: FY 23-24 Budget – 1<sup>st</sup> Reading
  - a. 1<sup>st</sup> Reading was conducted by Mayor Purcell
11. Ordinance No. 316-2023: Amending the Code of Ordinance – Appeals Timing – 1<sup>st</sup> Reading
  - a. 1<sup>st</sup> Reading was conducted by Mayor Purcell
12. Post Office: Fencing / Gate damage:
  - a. Reported by Mayor Purcell
  - b. Fencing damage:
    - i. Estimate from Mills Fence: \$740 – insurance claim / local driver.
  - c. Gate damage:
    - i. Estimate from Mills Fence: \$1100 – City expense
  - d. Mayor Purcell would like to proceed w/ Mills Fence and fix the fence / gate.
    - i. City Council agreed that we should proceed with fixing both issues.
13. Crittenden Nature Park – Rules & Regulations – Draft shared w/ Council.
  - a. Mayor Purcell: Please review and provide feedback.

### **Order of Old Business:**

- 1. Duke Energy LED Bulb Project
  - a. Bohman:
    - i. Clerk McHolland sent an email to inquire on the status of the project with Duke Energy and the Commonwealth of Kentucky.
      - 1. The state representative responded back showing the project was approved in August 2022.
    - ii. Duke Energy provided a contract for completion of the LED bulb project.

- iii. The contract was signed by Mayor Purcell.
- iv. The City of Crittenden is waiting on Duke Energy to sign the contract.
  - 1. We are also requested a schedule from Duke.
  - 2. Plus, we also requested Duke to provide a list the streets and quantity of lights on each street.

Jerry Kramer (resident) would like to address City Council:

- In regards to the Republic Service trash billing process:
  - Will our sewer bill be reduced?
    - Mayor Purcell: Yes, the trash removal cost will be removed from the Sewer bill. We cannot speak to the sewer costs.
- I saw in the Grant County News that a new council member was added:
  - Mayor Purcell: Yes, Ange Morris is seated to my right.
- Ethics Board: Was Steve Kellam added to the ethics committee?
  - Mayor Purcell: Yes, he volunteered to be on the ethics committee.
  - Mr. Kramer questioned why the Mayor and Council made the appointment. Why would anyone add that man to the board?
    - Mayor Purcell: I am not exactly sure what you are asking Mr. Kramer.
    - Council member Livingood defended Mr. Kellam. I have know Mr. Kellam since childhood. I believe he is a good man for the job.

Council member Dusing:

- Any update to the inquiry with the Public Service Commission?
  - Mayor Purcell: Nothing further than the committee report. The full PSC full hearing will be scheduled. To date, only staff recommendations, PSC is now recommending a higher rate that requested.

Board of Adjustments Meeting will be held on May 11<sup>th</sup> @ 7pm:

- Mayor Purcell:
  - Highway Commercial Zoning – Conditional Use: Quote Package License.
  - Investor has proposed a new gas station / convenient store / packed liquor store at the corner of Violet Road and N Main St.

Harvesters Dam: Garrison Law Suit:

- Mayor Purcell:
  - Mediation hearing is set for Friday, May 12<sup>th</sup>. Mayor Purcell met w/ the attorneys today. Second meeting will be on Thursday @ 10am.

**Next City Council Meeting May 23rd, 2023 @ 7pm**

**Adjournment of meeting**

<b>Motion To Adjournment</b>	
Motion: Councilperson Livingood	Seconded: Councilperson Saylor
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes

Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland**