

**City of Crittenden**  
**City Council Meeting**  
**April 11th, 2023 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson Jennifer Thurman-Humphrey
Councilperson Greg Livingood	Councilperson Leo Saylor
Councilperson: Michelle Bohman	City Clerk / Treasurer: Shawn McHolland
Guest: Adam Lantman	Guest: Jerry Stephenson
Guest: Mary "Ange" Morris	Guest: Chief Lee Burton
Guest: Stephen Rachford	

**Agenda** - Approval, subject to additions or deletions.

- Old Business:
  - None
- New Business:
  - Bohman: Crittenden Mt. Zion Elementary Student Recognition. The recognition will be held at the first meeting in May 2023 @ 6:30pm. Date: May 9<sup>th</sup>, 2023.

April 11th, 2023 Agenda Approval	
Motion: Councilperson Dusing	Second: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson: Vacant
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Minutes:** To be Approved

- M-4-11-23 – April 11th, 2023

Corrections / Additions:

- None

<b>April 11th, 2023 Meeting Minutes Approval</b>	
Motion: Councilperson Dusing	Second: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson: Vacant
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

## **Treasurers Report – March 2023 to be approved.**

Discussion:

- Audit Process – Dusing: Are we staying with the current auditing firm?
  - McHolland: Yes, we did not make the change to a new audit firm this year.

<b>March 2023 Treasurer’s Report Approval</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson: Vacant
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

## **Order of New Business:**

1. Law Enforcement Report
  - a. Report was distributed prior to the meeting.
  - b. Sheriff Maines was not in attendance
  - c. Purcell: Street signage – 6 or 7 signs have been stolen over the past couple of weeks.
    - i. JD Dezarn (Maintenance) has ordered replacement signs.
2. Fire Department Report
  - a. Report was distributed prior to the meeting.
  - b. Chief Burton was in attendance to answer any questions.
    - i. Bohman: Was a pedestrian struck by a car in town this week?
      1. Burton: yes, the pedestrian was killed in the accident.
  - c. Mr. Livingood mentioned the group had more runs this month; any reason?
    - i. Burton: Acknowledged the increase. No obvious reason to why this increase took place.
3. Crittenden Ambulance Tax District Report
  - a. Report was distributed prior to the meeting.
  - b. No questions from City Council.
  - c. No further input provided by Lee Burton.
4. City Council Appointment to fill the open seat that was vacated once Mrs. Jennifer Humphrey resigned in March.
  - a. Mayor Purcell nominated Mary “Ange” Morris to fill the vacant seat.
  - b. Bohman: I motion to add Mrs. Morris to the Crittenden City Council.

- c. Seconded: Saylor
  - d. All 5 Councilmember voted yes
  - e. Motion carried.
  - f. The Oath was read to Mrs. Mary “Ange” Morris by City Clerk/Treasurer Shawn McHolland.
5. Ethics Board Recommendations – Purcell
- a. Mayor Purcell provided the following recommendations for consideration:
    - i. Mr. Steven Rachford
      - 1. Was unanimously approved and the appointment was made by City Council.
    - ii. Mr. Steve Kellam
      - 1. Was unanimously approved and the appointment was made by City Council.
    - iii. Mr. Dennis Mann
      - 1. Was unanimously approved and the appointment was made by City Council.
    - iv. Mr. Brian Koenes
      - 1. Was unanimously approved and the appointment was made by City Council.
    - v. Mr. William Fry
      - 1. Was unanimously approved and the appointment was made by City Council.
    - vi. 1<sup>st</sup> Alternate Appointed:
      - 1. Mrs. Tatiana Bradley
        - a. Was unanimously approved and the appointment was made by City Council.
6. Road Projects – 2023 Bid Packages – Purcell
- a. Oakwood Drive Project
  - b. Street Rehab Project will include the following streets:
    - i. Bingham, Claiborne, Turner, and Ridgeway
  - c. Sealed bids to be received by May 3<sup>rd</sup>, 2023 for both projects
    - i. Dusing: Is Hicks & Mann in charge of the bidding process for all 3 projects?
      - 1. Purcell: Yes – Logan Murphy from Hicks & Mann will manage the process.
      - 2. All bids will be opened at the May 11<sup>th</sup>, 2023 City Council meeting.
7. Sidewalk Project – Out for Bid – Purcell
- a. Sealed Bids to be received by May 3<sup>rd</sup>, 2023
    - i. All bids will be opened at the May 11<sup>th</sup>, 2023 City Council meeting.
8. 2022 Road Rehab Project – Eaton Asphalt:
- a. Repairs from the 2022 project are in process per Mayor Purcell.
  - b. Timberwood Drive: Councilmember Tanner reported the repairs were completed today. The caul de sac needs some work still.
  - c. Lantman: 234 Eagle Creek Drive – Crack is still as issue. The caul de sac looks fantastic per Mayor Purcell and Councilmember Tanner.
  - d. Mayor Purcell stated the final approval will be given by the city engineering firm; Hicks & Mann.
9. Request to use the property at Crittenden Nature Park / Harvesters Lake:
- a. A local Church has made the request to the grass field for an event in June, 2023.
  - b. A bouncy house was requested to be used, but the Mayor/Clerk checked w/ the insurance carrier. A bouncy house is not a permitted use under our insurance policy. Approval had to be denied.
  - c. Livingood:
    - i. Will the church volunteers clean up the area? We (the city) are completely hands off?

1. Purcell: Yes, Bobby Newman attends the church and he will orchestrate the weekend event with the church volunteers. The city will not be involved in the event including clean up.
  - ii. I am in favor to allow the church to use the property, but we need to set up a process / procedure going forward.
  - d. Dusing: Do we need a parking plan?
    - i. Purcell: The state road department (District 6) is ok w/ our curb cut request, but we must fill out the form and submit the design docs.
      1. The city is working with our civil engineer to prepare the design documents.
      2. Mayor Purcell: When the design documents are received, our plans are to bring back a plan to City Council during the May 9<sup>th</sup> meeting for review.
10. Local Education Seminar – Request to use the Council Chambers:
- a. Jamaal & Mandy Kinley – Would like to sponsor a credit repair class in the city conference room. Is City Council ok if we allow this room to be used by the public?
  - b. Livingood: We need to have a process set in place to handle this type of process.
    - i. I do not want this to be for private gain / profit.
    - ii. Dusing: Agree w/ Mr. Livingood – the class should not be for profit. Also, the city should not bill a rental fee.
  - c. Dusing: Did they mention a time of day?
    - i. Purcell – no, a time of day was not mentioned. We can invite them to the City Council in May to describe the event.
      1. Livingood: No need to invite them, we just need to set up procedures.
11. Crittenden Mt. Zion Elementary Student Recognition will be conducted at the first City Council meeting on May 9<sup>th</sup>, 2023 @ 6:30pm per Councilmember Bohman.

**Order of Old Business:**

1. Harvester’s Lake / Park KLC Design Update – Purcell
  - a. City Council design input / direction was received by KLC.
  - b. KLC’s updated packet could not be updated from the original layout drawing, but a notes section was inserted.
  - c. Mayor Purcell has requested Hicks & Mann to start a design package for bid.
    - i. A couple additional local organizations have reached out and have offered to assist financially.
2. Municipal Road Aid Cooperative Agreement:
  - a. Bohman: Motion to continue in the program.
  - b. Tanner: Seconded.
  - c. All 6 Councilmembers voted yes to stay in the Road Aid Cooperative.
  - d. Motion Carried.

**Adjournment of meeting**

<b>Motion To Adjournment</b>	
Motion: Councilperson Tanner	Seconded: Councilperson Bohman
Roll Call	

Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes

**Next City Council Meeting April 25th, 2023 @ 7pm – Cancelled.**

1. Motion: Tanner
2. Seconded: Livingood
3. All 6 Councilmembers agreed to cancel the April 25<sup>th</sup> meeting.

**Next City Council Meeting is set for May 9<sup>th</sup>, 2023 @ 7pm.**

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland**