

**City of Crittenden**  
**City Council Meeting**  
**March 14th, 2023 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

| Attendees:                              |   |
|---|---|
| Mayor Jim Purcell                       | Councilperson Joe Dusing                |
| Councilperson: Bobby Tanner             | Councilperson Jennifer Thurman-Humphrey |
| Councilperson Greg Livingood            | Councilperson Leo Saylor                |
| City Clerk / Treasurer: Shawn McHolland | Guest: Tatiana Bradley                  |
| Guest: Adam Lantman                     | Guest: Jerry Stephenson                 |
| Guest: Debby Lucas Angel                |   |
| Absent                                  |   |
| Councilperson: Michelle Bohman          |   |

**Agenda** - Approval, subject to additions or deletions.

- Old Business:
  - Veterans Banners - Humphrey
- New Business:
  - Jamie Baker Monthly Report
  - Jennifer Humphrey Announcement

| March 14th, 2023 Agenda Approval |                                     |
|----------------------------------|-------------------------------------|
| Motion: Councilperson Saylor     | Second: Councilperson Humphrey      |
| Roll Call                        |                                     |
| Councilperson Bohman: Absent     | Councilperson Thurman-Humphrey: Yes |
| Councilperson Livingood: Yes     | Councilperson Tanner: Yes           |
| Councilperson Dusing: Yes        | Councilperson Saylor: Yes           |
| Motion carried                   |                                     |

**Minutes:** To be Approved

- M-2-28-23 – February 28th, 2023

Corrections / Additions:

- None

| <b>March 14th, 2023 Meeting Minutes Approval</b> |                                     |
|--|-------------------------------------|
| Motion: Councilperson Livingood                  | Second: Councilperson Saylor        |
| Roll Call  |                                     |
| Councilperson Bohman: Absent                     | Councilperson Thurman-Humphrey: Yes |
| Councilperson Livingood: Yes                     | Councilperson Tanner: Yes           |
| Councilperson Dusing: Yes                        | Councilperson Saylor: Yes           |
| Motion carried                                   |                                     |

**Treasurers Report – February 2023 to be approved.**

Discussion:

- None

| <b>February 2023 Treasurer’s Report Approval</b> |                                     |
|--|-------------------------------------|
| Motion: Councilperson Humphrey                   | Seconded: Councilperson Livingood   |
| Roll Call  |                                     |
| Councilperson Bohman: Absent                     | Councilperson Thurman-Humphrey: Yes |
| Councilperson Livingood: Yes                     | Councilperson Tanner: Yes           |
| Councilperson Dusing: Yes                        | Councilperson Saylor: Yes           |
| Motion carried                                   |                                     |

**Order of New Business:**

1. Law Enforcement Report
  - a. Report was distributed prior to the meeting.
  - b. Tanner: Just wanted to acknowledge the visibility of the GC Sheriffs Dept and KSP this past couple of weeks.
2. Fire Department Report
  - a. Report was distributed prior to the meeting.
3. Crittenden Ambulance Tax District Report
  - a. Lee Burton made the written request to continue Jamaal Kinley’s term on the board – 2 years.
    - i. Council Agreed to the appointment
      1. Municipal Order signed by each City Councilmember & the City Clerk.
      2. Humphrey – Motion to accept Mr. Kinley’s appointment.
      3. Livingood – Seconded
      4. All 5 yes’s – Mrs. Bohman was absent. Motion Carried.
4. Jamie Baker’s Report:
  - a. Grant County Industrial Authority & Tourism Report was distributed at the meeting.
  - b. Ms. Baker talked through the Economic Development in Grant County.
    - i. Dusing: Heritage Trail – Crittenden Easements – How is this process going?
      1. Baker: Strande Engineering is working on this communication and this process.
      2. Baker: We have had delays in a certain tree area – EPA. A certain species of bats were nesting in the area and we cannot disturb the area causing a delay. The project cannot proceed until the bats depart the area.
    - ii. Industrial Park in Dry Ridge has been delayed.

- iii. Tourism is projected to increase this year.
  - iv. Music Concert – hope to grow the event to a 3-day event.
  - v. US25 yard sale is coming up this year. Planning is in process now.
  - vi. Updating websites w/ industrial park changes.
    - 1. Dusing: Co-Op Program – school for ½ work for ½
      - a. Is there a summer co-op program – Is anyone considering a summer program?
      - b. Saylor: I agree – the co-op program is great for the employers in the city and county!
    - 2. Baker: I know Grant County High School has a program, but I am not sure to what extent.
  - vii. Purcell: We need to improve our infrastructure. Infrastructure is key.
  - viii. Baker: When the county does well the cities do well.
  - ix. Brownfield Sites:
    - 1. McHolland: For the City of Crittenden – Is the Old Barret Asphalt Plant still included?
    - 2. Baker: Yes, Barret’s property is included.
  - x. Crittenden Nature Park should be tied into the Heritage Trail toward the end of the project. The phase 1 grant cannot include the area at this point.
5. Jennifer Humphrey Announcement
- a. Mrs. Humphrey rendered her resignation from the City Council.
  - b. Her resignation will be provided in writing to the city office.
  - c. Purcell: Mrs. Humphrey will step into a role of Special Projects Coordinator for the City of Crittenden.
  - d. Purcell: Is City Council in favor of her resignation?
    - i. Max Hours per week: 20 hrs. per week
    - ii. Motion To accept Mrs. Humphrey’s resignation - Livingood
    - iii. Seconded: Tanner
    - iv. All 4 Councilmembers voted: Yes – motion carried.
  - e. Livingood: Who will fill the vacant seat on City Council?
    - i. Purcell: Mary Morris will be his recommendation to fill the vacant seat.

**Order of Old Business:**

- 1. Harvester’s Lake / Park KLC Design Update – Purcell
  - a. The committee met last week.
    - i. Changes were made to the RFP package.
  - b. Notes were shared with the entire City Council.
  - c. The City’s focus will be the lake front / nature aspect / walk path / infrastructure.
  - d. KLC will make the changes and assist in the RFP.
- 2. Ethics Board Nominations – Purcell
  - a. We have an Ethics Board in place, but we have not used this board in a number of years.
  - b. This board is available for the residents to talk with a board in regards to how the city is being run. The board will convene and listen to the resident and will provide recommendation on how to handle the situation.
    - i. The board does not have the authority to enforce the recommendation.

- ii. Each member is on the board for a set term of years.
- iii. Volunteer positions – unpaid positions.
- iv. 5 persons sit on the board.
  - 1. Purcell: I have 5 volunteers for the board that will be presented for your consideration at the next meeting.
  - 2. Dusing: Can I get a paragraph on each or ask them to come and provide us their background?
  - 3. Livingood: If we do not have background on each it is hard to vote on someone that I do not know.
- v. All 5 persons must live within the city limits.
- 3. Veteran’s banners:
  - a. Humphrey: I spoke to the vendor about the banner costs / orders:
    - i. \$84 per banner, minimum order of 6 banners.
  - b. Jennifer will work with the vendor and the Clerk on the process.
  - c. Original list of banner owners. Mrs. Humphrey will check w/ the company since all the banners were purchased directly from the vendor.
- 4. Debby Lucas Angel – Damn Safety of Harvester’s Lake
  - a. Purcell: Please contact Logan Murphy w/ Hicks & Mann for the technical background on the Dam condition.
    - i. Clerk will provide his contact info to Ms. Lucas.

**Adjournment of meeting**

| <b>Motion To Adjournment</b> |                                   |
|------------------------------|-----------------------------------|
| Motion: Councilperson Tanner | Seconded: Councilperson Livingood |
| Roll Call                    |                                   |
| Councilperson Bohman: Absent | Councilperson: Vacant             |
| Councilperson Tanner: Yes    | Councilperson Livingood: Yes      |
| Councilperson Dusing: Yes    | Councilperson Saylor: Yes         |

**Next City Council Meeting March 28th, 2023 @ 7pm – Cancelled.**

**Next City Council Meeting April 11<sup>th</sup>, 2023 @ 7pm**

- Motion – Livingood
- Seconded – Saylor
- All Council Members voted Yes: Motion Carried.

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland**