

City of Crittenden
City Council Meeting
February 28th, 2023 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson: Michelle Bohman
Councilperson: Bobby Tanner	Councilperson Jennifer Thurman-Humphrey
Councilperson Greg Livingood	Councilperson Leo Saylor
Councilperson Joe Dusing	City Clerk / Treasurer: Shawn McHolland
Guest: Adam Lantman	Guest: Jerry Stephenson
Guest: Michelle Tanner	Guest: Shanna Neal
Guest: Todd Roberts	Guest: Debby Lucas Angel
Guest: Sherriff Brian Maines	Guest: Devin Landers
Guest: Troy Walling	Guest: Tammy Walling
Guest: Vickie Zugg	Guest: Jeff Crowell

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - Sidewalk Project Design Decision - Purcell
 - Trash Collection Billing Process – Purcell
- New Business:
 - Veterans Banners - Humphrey

February 28th, 2023 Agenda Approval	
Motion: Councilperson Tanner	Second: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Minutes: To be Approved

- M-SM-1-25-23 – January 25th, 2023

Corrections / Additions:

- None

January 25th, 2023 Meeting Minutes Approval	
Motion: Councilperson Livingood	Second: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Treasurers Report – January 2023 to be approved.

Discussion:

- None

January 2023 Treasurer's Report Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Livingood: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report
 - a. Report was provided to council prior to the meeting.
 - b. Livingood:
 - i. Any items for the City of Crittenden that come to mind – any concerns?
 1. Maines: No issues outside the normal activities.
 - c. Dusing:
 - i. Drug arrests have dropped to 1 for the month of January. Any ideas why?
 1. Maines: No obvious reasons why the volume of drug arrests dropped.
2. Fire Department Report
 - a. Report was provided to council prior to the meeting.
 - b. Burton:
 - i. Opioid overdoses have dropped considerably.
 - ii. Higher respiratory symptoms in the county, but not just Covid.
 - c. The ambulance is still located at the firehouse, but in the day time it is pulled out for calls in the area / county.
 - d. Bohman: Any maintenance Issues at the fire dept building:
 - i. Burton: Door concerns – EMS crew was locked in the building.
 - ii. Burton: Crack in the floor of bay 4.

3. Crittenden Ambulance Tax District Report

- a. Report was provided to council prior to the meeting.
- b. Heavy volume of calls the last couple of weeks in the northern district (District 3).
- c. Financial report was delivered by Lee Burton.
- d. The Crittenden Ambulance District is on pace to cover all expenses for 2023.
 - i. Plus / minus 15% budget for the past calendar year.
- e. We are looking at helping the county will additional equipment; one example - stretchers.
- f. Tax rate of \$.10 per \$100 of property assessment value will remain for 2023 tax year.
- g. Update: Jamaal Kinley's term is up at the end of February.
 - i. Burton: I am asking to continue Mr. Kinley's board seat for the next 2 years.
 - ii. Purcell: Please provide this request in writing.
 1. Burton: I will have this request done for the March 14th City Council Meeting.
- h. Burton: The contract cost with the City of Dry Ridge has maintained the same.
 - i. Livingood: The contract is place until June of 2024; correct?
 1. Burton: Yes, that is correct.

4. Eagle Creek Drive - Shanna Neal

- a. Mayor Purcell introduced Ms. Neal
- b. Discussion:
 - i. Mayor Purcell:
 1. The background of the discussion is in regards to the Code Enforcement process.
 2. If you have a complaint about a violation – a resident has the right to file a complaint with the Code Enforcement Board.
 - ii. Neal:
 1. Box truck violation was never received from the City Code Enforcement Officer.
 2. I have not seen the same truck violation signs anywhere in the city.
 - iii. Purcell:
 1. In summary, for any citation issued that includes a financial penalty, you have the right to appeal your position to the Code Enforcement Board.
 - iv. Mayor Purcell:
 1. Any other concerns from the residents?
 - a. Devin Landers:
 - i. I have a concern for the parking on the street issue in the Harvester's Subdivision.
 - ii. Why are the residents receiving violations for street parking?
 - iii. Purcell: The city does have an Ordinance – no parking on the streets.
 - iv. Landers: My son was in an accident and a friend was bringing over equipment to help my family. The Code Enforcement Office was beeping at my friend.
 - v. Purcell: complaints about the Code Enforcement Officer need to be filed with the city office not with the City Council.
 - vi. Purcell: If you received a violation, please provide your complaint to the Clerk in writing.
 - v. Purcell: If you have a complaint about the Code Enforcement Officer, please file it with the Clerk. The Clerk will report the complaint to the Mayor.

5. Tractor Trailer – No Truck Turnaround Signs – Oakwood Dr – Purcell
 - a. This signage was purchased and installed at Oakwood Drive.
 - i. A tractor trailer attempted to turnaround in the caul-de-sac.
6. Veterans Banners – Humphrey:
 - a. I would like to continue hanging these banners.
 - i. Purcell: The banners are still good condition and we are planning to hang them again this year; Memorial Day Holiday until Veterans Day Holiday.
 - b. Humphrey: Will contact the supplier directly to see the cost for new and additional banners.
 - i. Clerk McHolland will assist Councilperson Humphrey when needed.

Order of Old Business:

1. Harvester's Lake / Park KLC Design Update – Purcell
 - a. Proposed design package was provided to council prior to the meeting for review.
 - b. Purcell: Is City Council ok with the design / proposal.
 - i. Humphrey:
 1. Optional Elements:
 - a. # 3 – H/C Accessible dock needs to renamed
 - ii. Purcell:
 1. We are in discussions w/ St Elizabeth Hospital to assist in the upgrades from a health perspective.
 - iii. Dusing:
 1. I am very pleased w/ the proposal.
 2. I am not satisfied w/ the detail in the design.
 3. I would like to propose a design review session with City Council.
 4. Pickleball courts need much more detail – concrete floor should be installed so it is not destroyed in the first year.
 5. I am not a fan of restrooms from a maintenance standpoint.
 - iv. Purcell:
 1. If you would prefer a separate committee discussion we can proceed.
 - v. Humphrey:
 1. I propose the following committee to review the design:
 - a. Dusing, Livingood, & Humphrey
 - b. City Council as a group agreed.
 - c. The Committee will report back to the group during the March 14th Council Meeting.
 2. Meeting date: Thursday, March 9th, 2023
 - a. Time: 10:00am
 - b. Purcell: Open to the public.
2. Sidewalk Project Design Decision
 - a. Purcell: Design concept decision is needed for the engineer can finish the side walk design.
 - i. Councilperson Bohman will contact the engineer for samples.
 - b. Color for the strip between the curb and sidewalk will be picked by the committee.
3. Trash Collection Billing Process / Sanitary Sewer (PSC dispute) Update:
 - a. Purcell: Regarding the Sanitary Sewer connection standards. Mayor Purcell provided the GCSSD Standards to City Council for review & discussion.

- i. Please review and provide me your interpretation of the rules for Sanitary sewer connection.
 - 1. Purcell: Any new development within 300 feet of a sanitary line must contact to the sanitary sewer system.
 - 2. Purcell: Does anyone interpret this wording as 300 feet to a “Main” line?
 - a. Council in general agreed: The wording of this document does not imply the main line.
- ii. PSC Discovery:
 - 1. Letter received
 - a. Item # 3: Last rate increase – May 2021
 - 2. GCSSD current rate is \$3.00 higher than the state wide average.
 - 3. If the 12% increase goes through, the rate would be about \$10 per month higher than the state average.
 - 4. This is why the City of Crittenden wants this rate increase to be reviewed.
 - a. The full 200-page report can be reviewed w/ City council.
- iii. Humphrey:
 - 1. The rate increase was in place for January 1st, 2023?
 - a. Livingood: The increase has not been put in place. The City submitted the dispute to PSC with numerous concerns / questions. This process has paused the increase.
- iv. Dusing:
 - 1. Application document was curious – the depreciation schedule was included.
- v. Humphrey:
 - 1. Does the increase cover the monies to improve / expand the current system?
 - a. Livingood: I was told a project to improve the system was already in process today before the increase is approved.
- vi. Livingood:
 - 1. I attended GCSSD Board Meeting on February 21st, 2023 to discuss the trash billing service issue.
 - 2. The GCSSD board did agree to extend the process through the May 2023 billing cycle.
- vii. Purcell: Grant County Sanitary Sewer District (GCSSD) will stop billing / collecting the trash cost through the Sanitary Sewer Billing system as done today.
 - a. With the change from GCSSD, I believe the billing process should go back to Republic Services.
 - b. Tanner: Will the billing cost go to the County level of billing?
 - i. Purcell: Yes, it will increase to the level of county.
 - c. Dusing: I believe the city does not need to get into a private billing process for a for profit company.
 - i. Livingood: I agree with Mr. Dusing, the city does not need to get into the trash billing business.
 - 2. Humphrey – I motion to move forward with sending the trash billing and collection to Republic Services and remove the city from the process.

<p>Motion For Republic Services To Conduct All Billing Services For Trash Collection In the City of Crittenden</p>

Motion: Councilperson Humphrey	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Tanner	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Tanner: Yes	Councilperson Livingood: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes

Next City Council Meeting March 14th, 2023 @ 7pm

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland