

City of Crittenden
City Council Meeting
November 9th, 2022 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson: Bobby Newman
Councilperson Greg Livingood (Conf Call)	Councilperson: Michelle Bohman
City Clerk / Treasurer: Shawn McHolland	Guest: Adam Lantman
Guest: Jerry Stephenson	Guest: Danny Martin
Guest: Michelle Tanner	Guest: Leo Saylor
Guest: Jordan Saylor	Guest: Julia Starnes
Guest: Mary Barker	
Absent:	
Councilperson Jennifer Thurman-Humphrey	

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - Sidewalk Project – Color Research: Dusing
- New Business:
 - Code Enforcement Discussion – Martin / Purcell

November 9th, 2022 Agenda Approval	
Motion: Councilperson Dusing	Second: Councilperson Newman
Roll Call	
Councilperson Bohman: Absent	Councilperson Thurman-Humphrey: Absent
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Minutes: To be Approved

- M-10-11-22 – October 11th, 2022

Corrections / Additions:

- None

October 11th, 2022 Meeting Minutes Approval	
Motion: Councilperson Newman	Second: Councilperson Dusing
Roll Call	
Councilperson Bohman: Absent	Councilperson Thurman-Humphrey: Absent
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Treasurers Report – October 2022 to be approved.

October 2022 Treasurer’s Report Approval	
Motion: Councilperson Tanner	Seconded: Councilperson Newman
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Absent
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Order of New Business:

1. Code Enforcement – Purcell / Martin
 - a. Martin – Introduction/status was provided.
 - b. Residents - Concerns:
 - i. Julia Starnes / Mary Barker:
 1. Is Fairway Drive going to be changed into a one-way street?
 - a. Martin: It is not our intention to make the street one-way.
 2. Traffic: Chapter 40 provides the details of what is allowed for parking and traffic flow. Link is available via the city website.
 3. Julia Starnes:
 - a. My concern was the past Code Enforcement Officer sent us a warning about parking the boat in the side yard in previous years.
 - b. Are we able to park our boat in the side yard?
 4. Martin / Purcell:
 - a. I do not believe it will be an issue to park the boat in the drive way.
 - ii. Julia Starnes: Fairway Drive being made a one-way street is my primary concern.
 - iii. Julia Starnes: Can we change the laws to allow us to park on the street?
 1. Purcell: The neighborhood regulations for Fairway Drive prohibits you to park in the street.
 - a. Purcell - Julia Starnes - It will take 100% of the residents to agree in writing to change the parking on the street regulation.
- c. Martin:
 - i. The written citations that have been handed out are just warnings. It is the first step in the process for any case – warnings are the first step. Fines can follow, but zero fines have been issued to any resident through our office.

- d. Newman: I just want everyone to know that Mr. Martin is doing an excellent job!
- e. Saylor: Case Lane project
 - i. What is the current status on the project?
 - ii. The lights are still an issue. What is the status of this correction?
 - iii. Martin: I will call Becky Ruholl tomorrow to follow up with this issue?
 - iv. Purcell: This concern is a zoning issue and not a code enforcement issue. We will investigate the issue tomorrow.
- 2. Law Enforcement Report
 - a. Report was distributed by Sheriff Maines.
 - b. Council received the reports via email and hard copy
 - c. No questions were presented.
- 3. Fire Department Report
 - a. Report was distributed by Sheriff Maines.
 - b. Council received the reports via email and hard copy
 - c. No questions were presented.
 - d. Council received the reports via email and hard copy
 - e. Burton:
 - i. Chief Rodney Smith from Dry Ridge FD has resigned.
 - ii. Kevin Stave has been put in charge.
 - iii. I am hearing that procedures may be changing.
 - iv. City of Crittenden has no plans to change our processes at this point. We will not risk our unit or the safety of our residents in Crittenden.
- 4. Crittenden Ambulance Tax District Report
 - a. Report was distributed by Lee Burton.
 - b. Council received the reports via email and hard copy
 - c. No questions were presented.
- 5. Harvester's Lake Property Design – Purcell
 - a. KLC (Tad Long) has reached back out to the city for support on this project.
 - b. Mayor Purcell read through an update from KLC.
 - c. The same team did a project for the City of Crittenden back in 2013.
 - d. Design proposal for bidding process: estimate is approx. \$2,000.
 - e. Is the council willing to proceed w/ this cost to kick off the project?
 - i. Dusing: Will KLC help w/ grant writing?
 - 1. Purcell: I do not believe they have a team to support in grant writing.
 - 2. Newman / Dusing: We should meet as a team to discuss some ideas for the design.
 - ii. Livingood: Is the intent to proceed w/ a professional firm to assist in building a bid package?
 - 1. Purcell: With council approval we will proceed w/ KLC on the concept package for a cost of \$2,000. The concept package can be used by the city for a bid package with contractors. City Council will form a committee to discuss needed attributes in the park.

Order of Old Business:

- 1. Street Rehabilitation Project: Pinhook Place Sub. / Eagle Creek / Martin / Leehi – Purcell

- a. City Officials / City Council / City Engineer met w/ Eaton Asphalt and conducted a walkthrough of the project.
 - b. Eaton installed / sprayed a fog seal over the paved areas.
 - i. Tanner: Pinhook / Mallard / Timberwood: fog seal looks good.
 - c. Lantman: Eagle Creek Drive is concerning in spots – it looks like the fog seal is wearing off.
 - d. Livingood: I believe Grant County is having a similar issues / concern on the county side with Eaton.
 - i. Purcell: We will follow up with the county to see what has happened in other projects.
2. Ford F150 – Purcell
- a. City truck has a leak at the head gasket.
 - b. We have a quote for \$8k for a new engine.
 - c. We have a quote to fix the issue for the \$2,400 w/ Rayburn.
 - i. Newman – we believe we should just repair the engine and not replace the engine.
 - ii. Council agreed to proceed with the repair. The costs are still within our budget for the city truck.
3. Sidewalk Project: Color Topic / Follow Up – Dusing
- a. Follow up / feedback from research:
 - i. Dusing: No design restrictions / just need to follow some best practices.
 1. Safety transitions between concrete roads to concrete sidewalks need to have an obvious transition. To keep everyone safe.
 2. We want it to be a bold/bright color for safety purposes.
 - ii. Newman: 5-foot section dual colors.
 - iii. Burton: asking the council consider we do not have good transitions in color. Should have a better plan for transitions / color breaks.
 - iv. Color coding in our curbs is important – Dusing agrees w/ Chief Burton.
 - v. Purcell: I will ask our city engineer to start investigating the concerns and use best practices.
4. Purcell:
- a. Numerous small projects:
 - i. Miller Drive: Storm drain / catch basin needs to be replaced.
 - ii. Dam inspection – Harvesters: Caulking needs to be replaced.
 - iii. Harlan Street / Sayer corner: Guarding for our street signs / stop signs at the curb.
 - iv. Ten Mile Drive: Concrete plate has broken away and needs to be replaced.
 - v. Purcell: I do want to proceed to ensure our streets / storm drains are well maintained.
 1. Purcell: I will have JD (Maint) review / research all storm drains for debris inside.
5. Construction Permitting is a concern – Dusing.
- a. Purcell: I agree w/ Mr. Dusing, we need to increase our focus on this area.
6. Projected ordinance:
- a. Street plantings between curb and sidewalk needs to be free of any trees / shrubs.
 - b. KRS 179.240 – owner must remove dead plants from that area. But it does not prohibit new plantings.
 - c. This ordinance will protect our streets / our sidewalks / utilities.
 - d. Bohman: Can we allow annuals / flowers?
 - e. Lantman: this may include the entrance to Greenview – trees around the entrance sign.
7. Zoning (Saylor):

- a. The towing service on Case Lane (Airport Towing): did not have a site plan.
 - b. The lighting issue is still an open issue?
 - i. Purcell: Joint planning commission w/ all the cities and the county.
 - ii. Purcell: I am researching a lighting lumen standard for each business / residence. Someone needs to come up w/ a standard. I have driven the area and I do believe the lights are too bright.
 - c. Newman: Is lighting even addressed in the site plan?
 - i. Purcell: The site plan does not include a lighting plan.
8. Truck weight ordinance review:
- a. City council is still under review and will be discussed in our next meeting.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Tanner	Seconded: Councilperson Newman
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Absent
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes

Next City Council Meeting November 22nd, 2022 @ 7pm – cancelled

Next City Meeting: December 13th, 2022.

Respectfully, Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland