

City of Crittenden
City Council Meeting
August 23rd, 2022 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson: Bobby Newman
Councilperson Greg Livingood (Phone)	Councilperson Jennifer Thurman-Humphrey
Councilperson: Michelle Bohman	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Lee Burton

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - None
- New Business:
 - None

August 23rd, 2022 Agenda Approval	
Motion: Councilperson Newman	Second: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Minutes: To be Approved

- M-8-9-22 – August 9th, 2022

Corrections / Additions:

- None

August 9th, 2022 Meeting Minutes Approval	
Motion: Councilperson Tanner	Second: Councilperson Bohman
Roll Call	

Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Order of New Business:

1. Ordinance No. 306-2022 – Property Tax Rate 2022 – 1st Reading
 - a. Completed by Mayor Purcell
2. Mayor Purcell proposed a Special Meeting to allow us to process to start processing the 2022 property tax bills right away.
 - i. Proposed Special Meeting Timing: Thursday (8/25/22) @ 5:30pm.
 - ii. City Council agreed to the meeting.
 - iii. Clerk will make the appropriate public notifications.

Order of Old Business:

1. Zoning Update – Dusing
 - a. City Attorney, Brandon Voelker, notified the city that his office is setting up a meeting with Grant County Planning & Zoning for the zoning change regarding the Four Ninety-One Corporation:
 - i. Zone Change: A1 to High Commercial
 - ii. Property location: 725 Lebanon Road / Map # 042-00-00-025.00.
 - b. City of Crittenden Zoning Ordinance Review:
 - i. Meeting date: 9/7/2022
 - ii. Time / Location: 10:00am / City Bldg.
 - iii. Committee will include: Councilpersons Dusing and Livingood, City Engineer – Logan Murphy, Mayor Purcell and Clerk/Treasurer McHolland.
 - c. Dusing: Concerns include property size and building size restrictions:
 - i. Per the current zoning ordinance, a property owner is not able to construct a building greater than 3.5 stories tall.
 1. Burton: The issue was resolved from a fire dept / ISO perspective with certification of the ladder truck.
 2. The ordinance will need to be modified to show the current allowable size of a particular building.
2. Comprehensive Plan – Grant County Fiscal Court Update – Purcell
 - a. No update from Grant County Fiscal Court.
 - b. Jamie Baker is attempting to set up a meeting with Judge Dills. No feedback at this point.
3. Street Sign Installation – Phase 3 Update – Purcell
 - a. Bases are complete / Signage parts were received on 8/22/22.
 - b. Phase 4 – Maple Ridge (Dusing / Purcell) is under review.
4. Christmas / Winter Banners – Humphrey
 - a. I have received 2 quotes on banners (Qty of 24):
 - i. Online vendor: \$64 per banner / \$1,536 total cost
 - ii. Local vendor – Street Art Customs: \$61 per banner / \$1,464 total cost.
 - b. Motion: Newman

- i. I motion to approve Councilperson Humphrey to proceed ordering the banners from the local vendor – Street Art Customs.
 - c. Second the motion: Tanner
 - d. All 6 Councilpersons voted: Yes
 - e. Councilperson Humphrey will deliver the estimate to the Clerk for our records.
- 5. Code Enforcement Update – Purcell
 - a. Mayor Purcell referenced Danny Martin and congratulated him for his work & effort to date.
 - i. The biggest problem Danny is facing is the parking issues in accordance to our laws under the current ordinance.
 - ii. We need to review this issue and come up solutions moving forward.
 - b. Martin provided a general update to progress made in the past month. The report was provided to City Council.
 - c. Clerk McHolland mentioned the progress and feedback from local residents.
 - i. I have received calls from residents stating they feel singled out. Fines have not been accessed to any open case. Just warning letters and consistent follow up.
 - d. Mayor Purcell: Progress is not easy, but we have to change the mindset in the city to what our expectations are for our city.
- 6. Grant County Sanitary Sewer Update – Purcell
 - a. No feedback from Grant County Fiscal Court.
 - b. The issue is becoming a critical issue for our city and our district. The City of Crittenden will continue to press the issue until a plan to set forth to fix current issues and expand the system to an appropriate capacity. Above 80% capacity is not acceptable.
 - c. Adam Lantman – Guest: Called his wife who teaches at Crittenden Mount Zion Elementary school to see if the sewer stench is still occurring at the school. She told him, we smell it every day and gets worse the warmer it gets outside.
 - d. Purcell: In the past, the school has altered the ventilation system on the roof of the school in hopes of improving the situation. Our children and grandchildren do not deserve this environment. It is time for the leadership team for Grant County Sanitary Sewer and Grant County Fiscal to step up and remedy the issue.
- 7. Christmas Parade:
 - a. Chief Lee Burton – should we start planning for the parade?
 - i. I would like to have a clear definition of the role of the Fire Dept. in the Christmas Parade for 2022.
 - ii. Purcell: This was a fire dept function and organized by the fire dept, what has changed?
 - iii. Burton: I just want to understand City Council stance with the parade.
 - iv. McHolland: This type of process needs to have 1 chief in charge of the process. Mr. Burton, do you want to be the person in charge of the Christmas Parade?
 - 1. Burton: Yes, I do.
 - v. Purcell:
 - 1. Is City Council ok with Chief Burton running the Christmas Parade?
 - a. Humphrey: My only concern is that the set up and appropriate permits is complete in a timely fashion.
 - b. Humphrey: As long as the fire dept is getting the correct permits! I am good with the Fire Dept leading the function.
 - c. Newman: I agree, the fire dept should organize and run the Parade.

- d. All of council agreed.
- vi. Burton: The route will be changed this year. We cannot drive through the Harvesters subdivision again. The streets are just too narrow and safety is concern for personal property and children in the area.
- vii. McHolland: Do you have a date set for the parade?
 - 1. Burton: 12/17/2022: 6pm – dark. We want to hold this Parade every year on the last Saturday before Christmas!
- viii. Burton: We want to set up some food trucks and activities in the park.
 - 1. Need to set up vendors / participants in advance to the event!
 - a. Humphrey: Do you have deadline dates set?
 - i. Burton: Vendors / Groups / Floats: 12/1/22 deadline date to sign up.
 - ii. Individual volunteers: 12/15/22
 - 2. Parks & Recreation has not been contacted, but coordination will start this week coming up.
 - 3. Donations:
 - a. Candy / strings of light / banners
 - 4. Dusing: Suggest joining w/ some of the local businesses!!
 - a. Reach out to the larger organizations in the area:
 - i. Wolf Steel / McDonalds / Restaurants-Gas Stations / St Elizabeth Physicians / Marshall Dodge for example.
 - 5. Burton: Trying to set up NKY Drama Club – Costume characters!
 - a. Any help that the city can provide will be greatly appreciated.
 - ix. City Council liaison: Councilperson Humphrey has volunteered.
- 8. Fire Dept: Just completed 7 nights of training including live calls.
 - a. 27 participants including students from surrounding communities.
 - b. Surrounding community Fire Depts that participated: Walton / Verona / Piner / Falmouth.
- 9. KLC/PNC Investment Fund Update/Plan – McHolland
 - a. Update provided by Mayor Purcell and Clerk/Treasurer McHolland
 - b. Open discussion took place among Council / Mayor / Clerk including the economy / market activities in general.
 - i. Council: We believe this would be a wise decision for the city.
 - 1. Humphrey: I would really need to see the information on paper (in front of me) to understand the process, but I am in favor at looking to better the city’s financial situation.
 - ii. Mayor Purcell: Clerk / Treasurer McHolland will generate a report / presentation.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Bohman	Seconded: Councilperson Humphrey
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes

Special Meeting was set up for Thursday, August 25th, 2022 @ 5:30pm

After the Special Meeting, the next scheduled City Council Meeting is set for September 13th, 2022 @ 7pm

Respectfully, Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland