

City of Crittenden
City Council Meeting
July 12th, 2022 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson: Bobby Newman
Councilperson: Michelle Bohman	Councilperson Greg Livingood (Conf Call)
Councilperson Jennifer Thurman-Humphrey	City Clerk / Treasurer Shawn McHolland
Guest: Chief Lee Burton	Guest: J. Stephenson
Guest: Adam Lantman	Guest: Lance Robinson
Guest: Ernie Loehy	Guest: Logan Murphy
Guest: Jacob Bohman	

Agenda - Approval, subject to additions or deletions.

- Old Business:
 - Harvesters Lake - Fish & Wildlife Topic: Bohman
- New Business:
 - Zoning update - Dusing

July 12th, 2022 Agenda Approval	
Motion: Councilperson Bohman	Second: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Minutes: To be Approved

- M-SM-6-21-22 – June 21st, 2022

Corrections / Additions:

- None

June 21st, 2022 Special Meeting Minutes Approval	
Motion: Councilperson Humphrey	Second: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Treasurers Report - June 2022 to be approved.

Discussion:

- Humphrey: Revenue section – total sanitation fees formula was mistakenly removed / deleted. This issue will be rectified by the Clerk / Treasurer McHolland.

June 2022 Treasurer's Report Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report:
 - a. Report was provided to Council prior to the meeting for review by Sheriff Maines.
 - b. Sheriff Maines was not in attendance.
2. Fire Department Report:
 - a. Report was provided to Council prior to the meeting for review by Chief Burton.
 - b. Dusing: Seems like we have had a lot of traffic issues / accidents on I75 this summer.
 - i. Chief Burton: Yes, agree, many more accidents over the past 6 weeks.
 1. I75 – South of Crittenden has seen an abnormal number of accidents in both directions (North & South). The road department for the State of Kentucky is reviewing the situation.
3. EMS:
 - a. Lee Burton: The district is keeping the current rate tax rate for 2022: \$0.10 per \$100 of assessment value will be the rate for 2022. This rate will remain unchanged from 2021 tax year.
 - b. Crittenden Ambulance District is under contract to the City of Dry Ridge through FY23-24.
4. Street Renovation Sealed Bid Opening – Purcell
 - a. Bid # 1: Eaton Asphalt:
 - i. Sealed bid opened by Mayor Purcell.
 1. Leehi Drive: \$16,728.00
 2. Eagle Creek Drive: \$146,917.50
 3. Pinhook Subdivision (Pinhook / Mallard / Timberwood): \$78,336.00
 4. Martin Drive: \$7,539.00

- ii. Total: \$249,520.50
- b. Bid # 2: Riegler Blacktop
 - i. Sealed bid opened by Mayor Purcell
 - 1. Leehi Drive: \$26,486.00
 - 2. Eagle Creek Drive: \$156,125.00
 - 3. Pinhook Subdivision (Pinhook / Mallard / Timberwood): \$83,712.00
 - 4. Martin Drive: \$19,522.50
 - ii. Total: \$285,845.50
- c. Bid # 3: Simpson Blacktop
 - i. Sealed bid opened by Mayor Purcell
 - 1. Leehi Drive: \$73,800.00
 - 2. Eagle Creek Drive: \$352,493.75
 - 3. Pinhook Subdivision (Pinhook / Mallard / Timberwood): \$238,080.00
 - 4. Martin Drive: \$32,215.00
 - ii. Total: \$696,588.75
- d. Hicks & Mann will take the bids back to the office for review and provide a summary.
- e. Hicks & Mann will provide a schedule to the City of Crittenden for review. The schedule is a key factor to the analysis.
- f. City Council will analyze the bids and make a final decision at the next meeting – 7/26/2022.
- 5. Amended Ordinance No. 302-2022: FY21-22 Closeout – 1st Reading
 - a. Completed by Mayor Purcell.
 - b. 2nd Reading will take place on 7/26/22.
- 6. Zoning Updates:
 - a. Dusing:
 - i. I will be working with Councilperson Livingood to review and update the current zoning ordinances for the City of Crittenden.
 - ii. As recommended by Logan Murphy (Hicks & Mann) earlier this year, the city ordinances do not match the county ordinances and need to be corrected.
 - iii. When the county zoning ordinances were adopted by the city back in 2006 many properties were non-confirming.
 - iv. Known non-confirming issues include lot size as well as setback line.
 - v. Logan Murphy (Hicks & Mann) provided the original zoning ordinance from 1983 for reference.
 - b. Dusing / Livingood / Murphy will set up a working meeting during the 2nd week of August to start the process.
 - c. McHolland has pulled together a couple zoning ordinances from sister cities in the area.
 - d. Dusing: Non-confirming properties is the major concern and how we handle those going forward. Most residential lots in the city on non-confirming.
 - e. Newman: Crittenden needs to have a say in the approval process from a building perspective. Correct?
 - f. Mayor Purcell: The largest issue is that Grant County does not have an updated Comprehensive Plan.

Order of Old Business:

1. Oakwood Drive Project Status – Purcell

- a. All paperwork is submitted to Frankfort and the Mayor / Clerk are in contact in w/ Frankfort to assist in expediting the process.
2. Harvesters Lake - Fish & Wildlife Topic: Bohman
- a. Bohman: Several people in the city are asking for the details behind the Fish & Wildlife for the Harvesters Lake.
 - i. Purcell: As mentioned last month, Fish & Wildlife conducted a test of the lake and reported back good results. The Fish & Wildlife group will support the City of Crittenden going forward. Fish & Wildlife will also research if the lake qualifies for the FINS program. The lake surface is 100% open to the public. Land access to the lake is only available to the public from the city property – south side of the lake and southwest corner of the lake (sign is posted showing access point).
3. Economic Development Monthly report was provided by Jamie Baker. The report was handed out to the Council members during the meeting by Mayor Purcell.
4. GC Sanitary / Sewer Infrastructure Concerns:
- a. The issue is still open per Mayor Purcell waiting on feedback from Judge Executive Dills and County Attorney Bates. A follow up meeting will be set up by Judge Executive Dills.
5. Part Time Maintenance / Projects: Bill Smith went through the training for the prisoners on 7/7/22.
- a. Purcell: I would like to purchase a used pickup truck to assist in the prisoner escort.
 - b. Livingood: Could we use a short-term rental for each project?
 - i. Purcell: I can look into the costs.
 - c. Humphrey: What projects are you hoping to achieve w/ the additional help / truck?
 - d. Purcell:
 - i. Lake clean-up / maintenance.
 - ii. Dam clean up – trees.
 - iii. Lake – trash collection / concrete pad.
 - iv. Street sidewalk edging along Main Street.
 - v. Street cleaning along Main Street.
 - e. Tanner: Can we just buy a new truck w/ a plow as an investment for the future?
 - f. Newman: who made the rule of 2 prisoners per supervisor?
 - i. Purcell: I am unclear on this change. I will double check on the number of persons.
6. Open public discussion:
- a. Ernie Loehy: Lake clean-up is going to be an ongoing concern. The issue is not only from people fishing at the lake, but debris blows into the area from Waller and Violet Road.
 - b. Lance Robinson: Where is the agreement the GC Sheriff's Dept?
 - i. Purcell: No change to the Grant County Sheriff's Dept coverage. The City of Crittenden is no longer paying additional monies, but we are part of the county. You call 911 and the Sheriff's dept or KSP will respond.
 - c. Ernie Loehy:
 - i. Water grade issue is washing out the yards on Waller Drive.
 - ii. Violet Road is now above Waller & the sidewalk. All the rain run off from Violet is coming down Waller and ruining our properties.
 - iii. Can the city help with the county road?
 - iv. Purcell:
 - 1. Violet Road is a state road and paved by the state contractor.

- 2. The county meets with the state road engineers once per year and they prioritize where the money goes and to which roads. State engineers will present and allocate the road improvements with county feedback.
- d. Ernie Loehy: Speed humps:
 - i. Speed humps are helping, but we need more than the original 8 speed humps that were installed. People are still speeding between the speed humps on Waller and the back side of Barley Circle.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Bohman	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman-Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes

Next City Council Meeting July 26th, 2022 @ 7pm

Respectfully, Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland