

Special Meeting
City of Crittenden
November 21st, 2020 @ 9:00am

Meeting Minutes

Attendees:	
Councilperson Jim Purcell	Councilperson Danny Martin
Councilperson Joe Dusing	Councilperson Todd Roberts
Councilperson Jennifer Thurman-Humphrey	Councilperson Paula Lowery
City Attorney Alex Edmondson	City Clerk / Treasurer Shawn McHolland
Guest: Michelle Bohman	Guest: Amanda Roberts

Call to Order – Councilperson Purcell

Councilperson Purcell: Who will lead this meeting?

Motion by Councilperson Dusing: Jim Purcell to lead the meeting

Seconded by Councilperson Humphrey.

All Councilperson voted “yes”.

Agenda:

1. Selection of Mayor.

- a. Purcell: Who will be Mayor?
- b. McHolland: Should the Pro Mayor Tem cover the position until replacement is found?
- c. Edmondson: Pro Mayor Tem is not legally made to step into the roll.
- a. Purcell: 30 days until the Governor makes the nomination as of 11/19/2020.
- d. Motion made by Councilperson Humphrey: Jim Purcell as Mayor
- e. Seconded by Councilperson Lowery
- f. Roll Call:

Nov 21st, 2020 Appoint James Purcell as Mayor Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Lowery
Roll Call	
Councilperson Humphrey: Yes	Councilperson Lowery: Yes
Councilperson Purcell: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Dusing: Yes
Motion carried	
City Clerk / Treasurer McHolland swore in James Purcell as Mayor	

2. Consider any resignations from Council that may be tendered.

- a. Jim Purcell will step down from City Council
 - i. Motion: Humphrey
 - ii. Seconded: Lowery
 - iii. All Councilpersons voted “yes”.
 - iv. Motion Carried

3. Who will fill the open Councilperson Role?

- a. Michelle Bohman was elected to start in January, 2021 – Motion to move her to the vacant position?
 - i. Motion: Lowery
 - ii. Second: Roberts
 - iii. All Councilperson voted “yes”
 - iv. Motion Carried
 - v. City Clerk / Treasurer McHolland Swore in Michelle Bohman as City Councilperson.

4. Discuss next steps to be taken to continue daily operations for the City.

- a. Action Items – Clerk:
 - i. Westco IT – Wednesday – 11/25/2020
 - ii. Password: Change is complete
 - iii. Door locks: Munday Key Services – Monday / Tuesday to change out locks.
 - iv. Key pad installation – need a bid – McHolland made the request.
 - v. Security system: To understand complete scope / passwords /
 - vi. Cell phone: Kay Patton should change her number
 - 1. Lowery: Sprint
 - 2. Who is the administrator?
 - 3. Clerk will check into the situation
 - vii. Evidence tape per Danny Martin?
 - viii. Fear of breaking into the building? None – cameras will pick up any and all activity.
 - ix. Lowery: Start time / End Time – personal items removed by Camilla Patton. City Clerk must be in attendance.
 - x. Letters to be written to the Sec of State / Grant County Clerk by the City Clerk.

5. Oakwood Drive Project:

- a. Lowery: Where are we with the contract?
- b. Edmondson: Contract is ready to be signed
- c. Dusing has questions and wants to see the contract.

- d. Edmondson has received questions from Rick Carr.
 - e. Edmondson will share the contract with Dusing / Purcell / McHolland
6. Dusing received a call from Rick Skinner about the CARES Act monies for the first bucket of funds.
- a. Reimbursement for monies spent to date
 - b. Lowery – line item on the budget, we cannot get a reimbursement.
 - c. City Clerk / Treasurer will continue the investigation.
 - d. Humphrey – local business is asking for support. Can we make the request for new businesses that came forward recently?
 - e. Timing, we may not have time, we should move forward w/ the existing reimbursement for Sheriff / EMS monies spent.
7. Christmas Parade:
- a. Todd Roberts / Danny Martin
8. ABC Administrator – Humphrey
- a. Purcell – Will look into the process.
 - b. Martin – What is the next steps? Will Kay Patton continue the process?
9. Name plates

Adjournment of meeting

1. Motion: Lowery
2. Seconded: Roberts
3. All Councilpersons voted “yes”

Respectfully,

Crittenden City Council