

City of Crittenden
City Council Meeting
September 28th, 2021 @ 8pm
Meeting Minutes

Meeting was held in person

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:

Attendees:	
Mayor Jim Purcell	Councilperson: Bobby Tanner
Councilperson Joe Dusing	Councilperson Todd Roberts
Councilperson: Michelle Bohman	Councilperson Jennifer Thurman-Humphrey
Councilperson Danny Martin	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Fire Chief Lee Burton

Agenda - Approval, subject to additions or deletions.

- New Business:
 - None
- Old Business:
 - None

September 28th, 2021 Agenda Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Roberts
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Minutes: To be Approved

- M-9-14-21 – September 14th, 2021

Corrections / Additions:

- None

September 14th, 2021 Meeting Minutes Approval	
Motion: Councilperson Tanner	Seconded: Councilperson Roberts
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Order of New Business:

1. Council Member Martin resigned from his City Council position:
 - a. Motion to accept the resignation: Bohman
 - b. Second: Roberts
 - c. Discussion:
 - i. Mayor Purcell: Thanked Mr. Martin for his service!
2. Code Enforcement / ABC Officer Position – Purcell
 - a. City Council & Mayor Purcell offered the role to Danny Martin.
 - b. Danny Martin accepted the position.
 - c. Danny Martin was sworn in by City Clerk McHolland
 - d. Mayor Purcell: We will give Mr. Martin a couple of weeks in his new role to ensure the Code Enforcement / ABC Officer position is what he wants to do long term. Once he is settled, we will move onto filling the open City Council position.
3. 34 Pinhook – Purcell
 - a. Motion to discuss the storm sewer issue at 34 Pinhook: Roberts
 - b. Second: Bohman
 - c. Discussion:
 - i. Mayor Purcell asked the clerk to share the drawing / rendering for 34 Pinhook on the screen so the Council and residents could you see the location. The drawing was provided by Hicks & Mann.
 - ii. Mayor Purcell provided an overview of the street and the house location. He provided details on the current storm sewer location and attached drainage pipe including the original head wall location.
 - iii. Mayor Purcell described his discussions with the property owner as well. Numerous meetings have taken place over the past few weeks; at the location and at the city building.
 - iv. Mayor Purcell shared technical details on how the system was designed and how it is designed to function.
 - v. Mayor Purcell also described the changes to the down stream area that was done by the owner of the property. The changes did interrupt the water flow from the head wall area.
 - vi. Dusing: Does the existing pipe meet current requirements?
 1. Purcell: Per Logan Murphy: the pipe must be replaced. The material used in the pipe when it was installed (early 1990's) is not the current / new construction requirements.
 - vii. Roberts: Is this the city's responsibility?

- viii. Purcell: Technically, no, it is not the city’s responsibility since the property owner altered the drainage system.
- ix. City Council discussed the situation and agreed to the following solution:
 - 1. The City of Crittenden will ask the city engineering firm, Hick’s & Mann, to create a construction package to fix the issue.
 - 2. The City of Crittenden and the property owner of 34 Pinhook will have to agree to new easement agreement.
 - 3. The City of Crittenden will cover the costs from the street to the head wall.
 - 4. The owner of 34 Pinhook will cover the costs from the head wall to the end of the drainage system.
 - 5. All 5 City Council Members agreed and voted: Yes

Order of Old Business:

- 1. General Items – Purcell:
 - a. Resurfacing Project: Project should be started during the beginning of October, 2021. This feedback came from Eaton Asphalt through Hicks & Mann.
 - b. Decorative street signs – Purcell
 - i. Hardware should be here this week – shipped on Friday (9/24)
 - ii. Signs are ordered now.
 - c. Post Office Basement Status – Purcell/McHolland
 - i. Frankfort has not made a decision at this point.
 - ii. Frankfort may move forward with leasing a private property in Williamstown or within Grant County.
 - iii. Purcell talked w/ Saylor about updating the basement to meet our general needs.
 - d. Seating area in front of the city bldg. – Purcell
 - i. Mayor Purcell talked to Saylor about the design / installation requested. Waiting on the design and costs.
 - e. Bullock Pen moved the dirt movement from St Elizabeth area.
 - i. Lifting the terrain south of the Post Office.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Tanner	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Roberts: Yes	Councilperson

Next City Council Meeting October 12th, 2021 @ 7pm

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland