

City of Crittenden
City Council Meeting
August 24th, 2021 @ 8pm
Meeting Minutes
Meeting was held in person

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:

Attendees:	
Mayor Jim Purcell	Councilperson: Bobby Tanner
Councilperson Joe Dusing	Councilperson Todd Roberts
Councilperson: Michelle Bohman	Councilperson Jennifer Thurman-Humphrey
Councilperson Danny Martin	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Fire Chief Lee Burton

Agenda - Approval, subject to additions or deletions.

Additions:

- New Business:
 - Post Office Basement – Purcell
 - LED Upgrade – City Bldg / Firehouse - McHolland
- Old Business:
 - Christmas Decorations - Roberts

August 24th, 2021 Agenda Approval	
Motion: Councilperson Martin	Seconded: Councilperson Roberts
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Minutes: To be Approved

- M-8-10-21 – August 10th, 2021

Corrections / Additions:

- Dusing:
 - Addition: Mrs. Nancy Duley has now agreed to stay on the Planning & Zoning Commission as the representative for the City of Crittenden. Mrs. Duley will also stay on the Board of Adjustments as the representative for the City of Crittenden. This decision was made after the 8/10/2021 meeting.

August 10th, 2021 Meeting Minutes Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Humphrey
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Order of New Business:

1. Ordinance No. 297-2021: 2021 Property Tax Rate – 1st Reading
 - a. 1st Reading was conducted by Mayor Purcell
 - i. Second reading will take place during the next City Council meeting on 9/14/2021.
2. Post Office Basement – Purcell
 - a. Mayor Purcell provided some background to the situation.
 - i. Commonwealth of Kentucky (Frankfort) called to inquirer about any city owned property that may be available for lease.
 - ii. Clerk McHolland coordinated w/ Frankfort & Mayor Purcell for a walkthrough meeting at the 101 S Main Street – Current Post Office – basement.
 - iii. The representatives from Frankfort liked the location (Northern section of Grant) and located on Main Street new I75. Plus, the available space was plenty of area.
 - iv. The representatives mentioned that a few improvements would be needed. Mayor Purcell will contact a local contractor for an estimate.
 - v. Frankfort representatives will follow up with the City of Crittenden on their decision.
 - b. Mayor Purcell asked for an estimate from a local contractor to under what we are looking at.
3. LED Upgrade – City Bldg / Firehouse – McHolland
 - a. Motion: Bohman
 - b. Second: Dusing
 - c. Discussion:
 - i. The LED upgrades proposed:
 1. City Bldg. (117 S Main Street): Interior bulbs only – qty of 43
 2. Firehouse (104 S Main Street): Exterior bldg. lights only – qty of 6
 3. Duke reports were provided for both location by McHolland
 4. ROI was provided for each location as well.
 - ii. Martin:
 1. Can we keep the old bulbs?
 - a. McHolland: We cannot keep bulbs. Duke will be required to recycle the bubs.

- iii. Mayor Purcell:
 - 1. Does Council approve this improvement?
 - 2. All 6 Council Members approved the project for both locations

Order of Old Business:

- 1. Downtown Development Committee – Humphrey
 - a. Overview was provided by Council Member Humphrey
 - i. Included in this overview was a spreadsheet that provided the approvals including stipulations for each if it was deemed appropriate. This spreadsheet also included the rejected bids with an explanation for each instance.
 - b. Mrs. Humphrey thanked Mrs. Bohman for her support
 - c. Thanked the community for their help / support as well:
 - i. Shondra
 - ii. Lori Beth Henry
 - iii. Bobby Tanner
 - iv. Carolyn Horn
 - d. Motion & Second was provided by the committee
 - e. Discussion:
 - i. None
 - f. Motion carried: All 6 Council Members voted YES.
- 2. Downtown Lighting Project – Bohman
 - a. Motion to give Duke Energy the approval to proceed with Street Light LED Project: Roberts
 - b. Second: Martin
 - c. Discussion:
 - i. The decorative lighting LED project was deemed not necessary at this time.
 - d. Motion carried: All 6 Council Members voted YES.
- 3. Roberts: Christmas Decorations
 - a. Can the city start planning for decorations?
 - b. Humphrey: Would like to nominate Council Member Roberts to investigate!
 - i. Council Member Roberts has accepted the responsibility!
 - ii. Michelle Bohman can provide a vendor
 - c. Council Member Roberts will provide an update at the next Council meeting.
- 4. Roberts: Safety Concern:
 - a. Church / Dalton Plaza
 - b. Torn out second level sidewalk / catwalk?
 - c. Mayor Purcell will call the building inspector and property owner.
- 5. Code Enforcement Review Board:
 - a. 2017 – Ordinance
 - b. 2019 – Board was established, but not sworn in.
 - c. No further activity since the above mentioned events.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Humphrey	Seconded: Councilperson Bohman
Roll Call	

Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes

Next City Council Meeting September 14th, 2021 @ 7pm

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland