

City of Crittenden
City Council Meeting
August 10th, 2021 @ 7pm
Meeting Minutes

Our Meeting Was Held In Person

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Danny Martin
Councilperson Joe Dusing	Councilperson Todd Roberts
Councilperson: Michelle Bohman	Councilperson Jennifer Thurman-Humphrey
Councilperson: Bobby Tanner	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Fire Chief Lee Burton
Guest: Sheriff Todd Cummins	Guest: Logan Murphy
Guest: Jacob Bohman	Guest: Jamie Baker
Guest: Michelle Tanner	Guest: J. Stephenson
Guest: Bill Dennison	

Agenda - Approval, subject to additions or deletions.

- New Business:
 - Street Signs / Stop Signs – Harvesters Subdivision – Roberts
 - Code Enforcement Monthly Report - Kinley
- Old Business:
 - None

August 10th, 2021 Agenda Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Martin
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Minutes: To be Approved

- M-7-27-21 – July 27th, 2021

Corrections / Additions:

- None

Meeting Minutes 7/27/21 Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Treasurers Report - July 2021 to be approved.

Discussion: None

July 2021 Treasurer's Report Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Martin
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report – Deputy Sherriff Cummins
 - a. The Sherriff's Department: 3rd shift has been in the city quite a bit this month. Focused on the side streets.
 - b. Dusing:
 - i. In reference to the body that was found in the wildlife refuge, was the GC Sherriff's Dept involved?
 - ii. KSP discovered / investigated the issue. GC Sheriff offered their help, but KSP took the investigation.
 - c. Roberts:
 - i. Large drop in traffic stops – is this correct?
 - ii. Sherriff Cummins: It does seem very low at 10. I will check the report and let you know.
 - d. Martin:
 - i. Can the Sheriff's dept break out the citations for the City of Crittenden vs the total in Grant County?
 - ii. Sheriff Cummins, I will make the request for the City of Crittenden.
2. Fire Department Report (Report provided) – Chief Burton
 - a. One truck is down for maintenance (preventative only).
 - b. No major concerns at this time.
 - c. Roberts: Doe the Firehouse have any building repairs needed at this point in time?
 - i. Chief Burton:
 1. Concrete / Drain Issue inside the firehouse.

2. I will collect the information and provide it to City Council.
3. Economic Development – Jamie Baker
 - a. 208 Property – Prime piece of real estate in Grant County if the City of Crittenden can assemble the surrounding property owners.
 - i. City of Crittenden has a golden opportunity within this current market.
 - ii. Bill Dennison and Logan Murphy are on the board and are in attendance.
 - iii. What is the long term goals for the City of Crittenden?
 - b. Economic Development:
 - i. Master Planning
 - ii. Overall Zoning Plan
 - c. Comprehensive Plan
 - i. Must be updated
 - ii. Judge Dills is receiving the requests from my office all of the time.
 - d. Planning Commission: Nancy Duley is not going to run again – open position for the City of Crittenden.
 - e. Dusing:
 - i. Has Fiscal Court reached out to the firm in Georgetown, KY that provides a team that can construct a Comprehensive Plan for the county?
 1. Baker: I am not aware of the communication if it has taken place.
 2. Dusing: This is very disappointing; the firm would have provided the county and the cities are strong foundation to work from.
 - f. September Meeting is on the schedule for the Fiscal Court– Same Day as the 9/11 meeting.
 - i. Jim Purcell to talk to Judge Dills about the meeting – time / place?
 - g. One example of coordination / planning from a cities perspective is the Conrad Road Project in Williamstown. Property owners and the city is working on a great project for the city.
 - h. IDA owned property on Miller Drive – 2.2ac
 - i. Property is being marketed along w/ a larger mass of land on the north end of Crittenden / Grant & Kenton county.
 - i. Travel:
 - i. 93% occupancy rate in the Grant County hotels / Airbnb's is extremely positive.
 - ii. Hotels in NKY are holding an 84% occupancy rate.
 - j. September 18th – Harvest Festival?
 - i. Will Crittenden continue to do this festival?
 1. Humphrey / Dusing / Bohman / Tanner – No
 2. The event will be postponed until 2022 per City Council.
 - ii. September 17th will have a live band at the GC Park. 6:30 – 9:30 – no charges to vendors.
 - iii. City of Dry Ridge is postponing the Fall events due to Covid fears.
 - k. Infrastructure Issues in the City of Crittenden: Jamie Baker
 - i. Water is an issue – example: a potential industrial company is needing 2 million gallons per day for their operation. Bullock Pen / Grant County cannot handle this demand.
 - ii. Logan Murphy:
 1. Zoning issues have been a big issue.
 2. The City of Crittenden must gather property owners at the intersection of Violet Rd / US 25 to offer the properties as one parcel to attracted companies.

- a. The entire are should be Highway Commercial.
 - b. Then the City of Crittenden can stipulate certain types of businesses only – large grocery, commercial bldgs. / offices and so on.
 - l. Dusing:
 - i. No one has talked to the other owners.
 - ii. What is your experience of bringing multiple owners together?
 - 1. Logan Murphy said it will take the City of Crittenden to take control and make the meetings take place.
 - iii. Zoning issues for the City must be resolved now before it is too late.
 - m. Dusing:
 - i. Action Items:
 - 1. Re-zone our current properties now
 - 2. I am not confident we will ever see a new Comprehensive Plan.
 - a. We need to use the Georgetown Consultant – American Planning Associates.
 - 3. Baker: Judge Dills is willing to spend some monies to produce the Comprehensive Plan.
 - ii. Dusing: 208 / Violet Rd / Industrial Complex (North) is our areas of focus. We need to move forward for the city and not wait for the county.
 - iii. Dusing: Some good feedback from residents in Grant County - Heritage Day was a great event.
4. General Items – Purcell:
- a. Decorative street signs. Contract Awarded – Eric Walters Services. Utilities will be marked and coordination will begin right away.
 - b. Street Improvement Progress: Maple Ridge – Asphalt Crack Repair is complete. The vendor did an excellent job – G.O.A.T. Blacktop.
 - c. Street Signs / Stop Signs – Roberts
 - i. Harvestors is missing nearly all of their street signs
 - ii. We need to order street signs with 12' long post – 10' above ground.
 - iii. Council / Mayor have agreed to start at the Harvesters.
 - 1. Mayor Purcell will coordinate with JD Dezarn.
 - d. Code Enforcement Monthly Reports – Martin
 - i. Mayor Purcell will work w/ Mandy on this report for the September 14th City Council meeting.

Order of Old Business:

- 1. Road Resurfacing Project Bid Review: Harlan / Russell / Harvesters Speed Humps
 - a. Purcell: Council to vote to award the contract
 - b. Logan Murphy:
 - i. Eaton Asphalt was the low bidder after the Hicks & Mann analysis.
 - ii. Hicks & Mann does recommend Eaton Asphalt for this project.
 - iii. Schedule was not provided by Eaton Asphalt.
 - 1. Hicks & Mann will report back the schedule once Eaton Asphalt has signed the contract.

August 10th, 2021 Road Resurfacing Project – Award Contract To Eaton Asphalt	
Motion: Councilperson Martin	Seconded: Councilperson Tanner
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

- c. Discussion: None
 - d. Motion Carried
2. Crittenden EMS District – Burton
 - a. Monday (8/16) is the next meeting.
 - b. First invoice came in from the City of Dry Ridge
 - c. He returned a call to Mr. Baker in Frankfort – Dept of Revenue.
 3. Downtown Development Committee – Humphrey
 - a. Deadline: 8/13 (Friday on this week)
 - b. Recommendations will come at the next meeting on 8/24.
 4. Downtown Lighting Project – Bohman
 - a. No update
 5. Oakwood Drive Project Status – Dusing
 - a. The bid package was received this week by the City of Crittenden. Approval to proceed was granted.
 - b. The final bid package will be complete by 8/13/21.
 - c. Hicks & Mann will take the bid package to KY Transportation Dept – District 6 for approval to ensure our final design is covered under the grant.
 - d. Once District 6 provides written approval. Hicks & Mann and the City of Crittenden will proceed to bid the project.
 6. Public / Broadcast – All Meetings
 - a. Mayor Purcell: Reminder – all discussions are recorded and viewed by the public.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Bohman	Seconded: Councilperson Roberts
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes

Next City Council Meeting August 24th, 2021 @ 8pm

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland