

City of Crittenden
City Council Meeting

June 8th, 2021 @ 7pm

Meeting Minutes

Our Meeting Was Held In Person

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Danny Martin
Councilperson Joe Dusing	Councilperson Todd Roberts
Councilperson: Michelle Bohman	Councilperson Jennifer Thurman-Humphrey
Councilperson: Bobby Tanner	City Clerk / Treasurer Shawn McHolland
Guest: Adam Lantman	Guest: Fire Chief Lee Burton
Guest: Sheriff Brian Maines	Guest: Amanda Roberts
Guest: Mandy Kinley	Guest: Jamaal Kinley

Agenda - Approval, subject to additions or deletions.

- New Business:
 - None
- Old Business:
 - None

June 8th, 2021 Agenda Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Humphrey
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Minutes: To be Approved

- M-5-25-21 – May 25th, 2021

Corrections / Additions:

- None

Meeting Minutes 5/25/21 Approval	
Motion: Councilperson Roberts	Seconded: Councilperson Martin
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Treasurers Report - May 2021 to be approved.

Discussion:

- Dusing: Can you provide us an ARP Update?
 - McHolland: Documentation through DLG is complete and confirmed. Just waiting on the next steps.

May 2021 Treasurer's Report Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

Order of New Business:

1. Law Enforcement Report:
 - a. Report was provided prior to the meeting and distributed to the Council.
 - b. 359 Calls in the city
 - c. 79 traffic stops in the city
 - d. 1475 calls in May 2021 – very busy month for the Sheriff's department
 - i. Williamstown PD: 120
 - ii. Dry Ridge PD: 131
 - iii. KSP - 980 calls over 10 counties
 - e. Dusing: This unbalanced amount of calls within the county is very surprising.
 - i. Maines: The volume and the difference is up.
2. Fire Department Report:
 - a. Report provided during the meeting.
 - b. Cardiac Events has certainly increased the last 2 months.
 - c. Opioid only 2 occurrences.
3. Ordinance No. 298-2021 – FY21-22 Budget – 2nd Reading – Changes occurred to the budget. Budget is revised.
4. Ordinance No. 298-2021 – FY21-22 Budget – 1st Reading conducted by Mayor Purcell.
 - a. Second reading will take place on 6/22/2021.
5. Ordinance No. 299-2021 - City Speed Limit Concern – 2nd Reading:
 - a. Reading completed by Purcell

b. Discussion:

- i. Dusing: After the vote, the signage concern that was brought up about “End of 45 MPH”.
- ii. Purcell: I will call District 6 about the missing signage.

Ordinance No. 299-2021 – City Speed Limit Concern: 2nd Reading	
Motion: Councilperson Roberts	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

6. Ordinance No. 300-2021 – Four Way Stop Intersection (Harvester Subdivision) – 1st Reading

- a. Purcell: Will re-write the Ordinance to modify the location – move it down one block.
- b. Humphrey: Make each intersection a stop sign for each intersection.
- c. Purcell: Speed humps are being designed by Hicks & Mann.

Ordinance No. 300-2021 – Four Way Stop Intersection: 1st Reading	
Motion: Councilperson Bohman	Seconded: Councilperson Humphrey
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: No	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes
Motion carried	

7. Crittenden Fire Department FY 21-22 Agreement – Purcell

- a. Burton: Same template contract from 2020 – 2021
- b. Motion: Roberts
- c. Second: Martin
- d. Discussion:
 - i. Dusing: No changes?
 - ii. Burton: Correct – no changes / same as FY20-21
 - iii. All 6 Council Members Voted: Yes
 - iv. Motion Carried.

8. General Items – Purcell:

a. KLC Personnel Policy Proposal

- i. Purcell: New Policy Agreement was provided to Council for review.
- ii. Purcell: KLC will provide a draft for our review then do interviewing to see what the employees feedback. Then KLC will provide a final policy for our use.
- iii. Motion: Martin
- iv. All 6 Council Members Voted: Yes
- v. Motion Carried.

b. City Projects:

- i. Post Office – Dusing
 - 1. Dusing: Entrance to Post Office project was completed today.

- a. Dusing: Not very happy with the finish
- b. Dusing: Job complete and paid.
2. Striping: Complete
3. Fencing fix – waiting for Mills Fence to complete the work.

Order of Old Business:

1. Crittenden EMS District – Burton
 - a. The City of Crittenden Agreement will be supporting the EMS district until tax income is received.
 - b. Purcell: The agreement includes an initial loan to the District to get the group on their feet.
 - c. Burton:
 - i. New Trustee: Jamal Kinley at recommendation of Jennifer Humphrey.
 - ii. Mr. Kinley has accepted the 2 year term on the board.
 - iii. City Council Approval:
 1. Motion: Humphrey
 2. Second: Bohman
 3. All 6 Council Members Voted: Yes
 4. Motion Carried.
 - iv. First meeting was 5/17/21:
 1. Dry Ridge Mayor / City Administrator / EMS coordinator was in attendance.
 2. The District will have 3 options:
 - a. Continue w/ the same agreement
 - b. Contract outside
 - c. Procure equipment to handle EMS internally
 3. Timing is an issue.
 4. The lesser issue is the district agreement w/ Dry Ridge:
 5. Year 1: \$174k - Dry Ridge. The district may stay with Dry Ridge.
 6. 3 Year contract:
 - a. McHolland – what are the costs for Year 2 and 3?
 - i. Year 2 did not contain a dollar amount nor a max percentage increase.
 - ii. Year 3 the same, does not contain a dollar amount nor a max percentage increase.
 7. 120 days' notice to cancel agreement.
 8. The district is ramping up in stages.
 9. Burton: The Emergency Ambulance District will continue w/ Dry Ridge EMS for FY21-22.
 10. Quarterly meetings will be held with updates to our progress.
 - v. Dusing:
 1. Ken Little's remedies were to hire more full time EMTs and reduce the amount of part time EMTs. Is this happening?
 2. Burton: Need of care level? Dry Ridge is having an issue finding paramedics for a more advanced level.
 3. Burton: Labor issues – finding individuals with level of experience / care level. Labor pull is difficult.

- vi. Dusing:
 - 1. Ken Little – Dry Ridge was going to use Covid-19 money for another ambulance? Did this happen?
 - 2. Burton: I am not sure, Dry Ridge is trying to find more funding.
- vii. Roberts: Replacement or new additional ambulance?
 - 1. Burton: it is a replacement ambulance.
 - 2. Burton: I am hearing another ambulance is having mechanical issues. Life expectancy for an ambulance is about 7 years.
- viii. Bohman: Highway collisions went down during the Covid-19 Pandemic. Are they seeing more accidents?
 - 1. Burton: not sure if numbers are increasing?
- ix. All 6 Council Members Voted: Yes, to contract with the District and allow the District to contract w/ Dry Ridge EMS for FY21-22.
- 2. Oakwood Drive Project Status – Dusing
 - a. No new updates.
- 3. City Road Project – Roberts
 - a. Pinhook Project is complete.
 - b. Fairway Project is still open. I will follow up with Humphrey Concrete on timing.
- 4. Downtown Lighting Project – Bohman
 - a. 2 different sets of lights:
 - i. Primary Street Lights:
 - 1. 49 total – HID Lights: 1-5 years of stock across the country. These items will expire.
 - 2. 75 % electric costs drop. \$12 per light per month. \$2-3 per month per light.
 - 3. Maintenance contract will always reduce – current lights are changed out 2-5 years. LED will take up to 20 years.
 - 4. Duke will provide a field audit when approval is given by the City.
 - 5. This also includes street lights – state of Kentucky.
 - 6. Payment options were provided.
 - ii. Decorative Street lights:
 - 1. 67 Total
 - b. Humphrey can we look into ARP for infrastructure – Lighting?
 - i. McHolland will look into it.
 - c. Table it to next meeting: 6/22/2021
- 5. New Business: Ft Wright Garden Club – Martin
 - a. Martin: I am working with this group to see if they can assist in the overall appearance of our city.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Humphrey	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Martin: Yes
Councilperson Roberts: Yes	Councilperson Tanner: Yes

Motion carried

Next City Council Meeting June 22nd, 2021 @ 8pm

Respectfully,

Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland