

City of Crittenden
City Council Meeting
March 8th, 2022 @ 7pm
Meeting Minutes

Call to Order - Mayor Purcell

Pledge of Allegiance to the U.S flag

Invocation

Welcome Guest

Attendees:	
Mayor Jim Purcell	Councilperson Joe Dusing
Councilperson: Bobby Tanner	Councilperson: Bobby Newman
Councilperson: Michelle Bohman	Councilperson Jennifer Thurman-Humphrey
Councilperson Greg Livingood	City Clerk / Treasurer Shawn McHolland
Guest: Sheriff Brian Maines	Guest: Adam Lantman
Guest: Michelle Tanner	Guest: Barry Mullins
Guest: Jerry Stevenson	Guest: Chief Lee Burton

Agenda - Approval, subject to additions or deletions.

Additions:

- Old Business:
 - None
- New Business:
 - Ordinance No. 302-2022 – Meeting Time Change

March 8th, 2022 Agenda Approval	
Motion: Councilperson Bohman	Seconded: Councilperson Humphrey
Roll Call	
Councilperson Bohman: Yes	Councilperson Thurman: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Minutes: To be Approved

- M-2-7-22 – February 7th, 2022

Corrections / Additions:

- None

Meeting Minutes 2/7/22 Approval	
Motion: Councilperson Newman	Seconded: Councilperson Bohman
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Treasurers Report - February 2022 to be approved.

Discussion:

- Final open CD with Heritage Bank will mature on 3/10/2022 per Clerk McHolland. I have requested Heritage Bank to close the CD fully matured and send the funds to the City of Crittenden.

February 2022 Treasurer's Report Approval	
Motion: Councilperson Humphrey	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes
Motion carried	

Order of New Business:

- Law Enforcement Report
 - Monthly report was received and distributed prior to the meeting.
 - Maines: The deputies moved to 10 hour shifts that include one supervisor per shift. We are keeping a deputy in Crittenden at all times unless needed on a call elsewhere in the county.
 - Humphrey: How is your staffing /coverage including the City of Crittenden?
 - Maines: We are still short one deputy due to military deployment. The deputy will be back in November, 2022.
 - Maines: We are working on the Grant County Budget now. Our attempt is to add more deputies. A number is not spelled out at this time, but we need more support.
 - Maines: Eastern KY University is back to multiple academy rotations.
 - Maines: Military to Law Enforcement Program:
 - Sheriff Maines is submitting a MoA to enter Grant County Sheriff's Department into this program.
 - McHolland: What is the status on the license plate list request submitted by our Code Enforcement Officer?
 - Maines: The list of license plates is received and will be returned this week.
- Fire Department Report
 - The monthly report was delivered to City County during the meeting by Chief Burton.
 - Burton: Covid numbers for adults are not being tracked at this point. We are still tracking child cases.

- c. Burton: 86 runs for the month of January 2022 – high run month.
 - d. Burton: Grant County Fire Chiefs Coordinated change:
 - i. Structure fires are now calling out all 5 departments. County wide call out.
 - ii. Crittenden will respond to only Crittenden at this point to ensure we have coverage when needed.
 - e. Burton: Staffing Update:
 - i. We completed our two-month volunteer recruitment campaign:
 - 1. Only 4 individuals have volunteered.
 - 2. The goal was to have 6 to start a new academy.
 - 3. The next academy will start once we have 6 volunteers.
3. Ambulance District:
- a. Dusing: Are you seeing any numbers from Dry Ridge?
 - i. Burton: 3-year contract with Dry Ridge w/ each year on continual basis.
 - 1. Max 3% increase per year – Chief Burton will check on this figure.
 - 2. Year 1: \$ 174k
 - 3. Year 2: \$?
 - 4. Year 3: \$ 311k? – Chief Burton will check on this figure.
 - ii. Chief Burton will send the contract information to the Clerk for the City Council as an update.
 - b. McHolland - Motor Vehicle Property Taxes: Did you start receiving payments from the Grant County Clerk last month for January, 2022 receipts?
 - i. Burton: Yes, The Crittenden Ambulance District started receiving payments from GC Clerk in February, 2022 for January, 2022 receipts.
 - c. Burton: Johnathon Morrissey's seat / position on the board will expire on March 31st. We need to fill this position as soon as position.
 - i. Burton: Mr. Morrissey is willing to stay on the board and take the next 1-year term.
 - 1. Burton: Can the Mayor / Council recommend Mr. Morrissey for the next 1-year term?
 - 2. Purcell: I will review the current situation and report back to the Council.
4. Proposed FY22-23 Budget
- a. Report was provided to the City Council members prior to the meeting in the Council packets.
 - b. Purcell: Does the Council want to review the budget tonight or do you have any questions?
 - i. Humphrey: I am not ready to talk in detail tonight and would like to have a detailed discussion in a later meeting.
 - ii. Dusing: I agree, I would like to have a further discussion at a future meeting.
 - iii. Livingood: I would like to have the discussion during the 3/22/2022 Council Meeting.
 - c. Purcell: The proposed budget for FY22-23 will be discussed during our next meeting on 3/22/2022.
5. Duke Energy Cost Increase Resolution
- i. Humphrey: I motion to raise this concern to Grant County Judge Executive and our sister cities; Dry Ridge, Williamstown and Corinth.
 - ii. Bohman: Seconded
 - iii. All 6 Council Member voted: Yes
 - iv. Mayor Purcell will raise the concern.
6. Ordinance No. 302-2022 – Meeting Time Change

- i. Mayor Purcell conducted the first reading on this Ordinance.
- ii. 2nd Reading will take place on March 22nd, 2022.

Order of Old Business:

- 1. City of Crittenden Zoning Update – Dusing
 - a. Dusing: I am disappointed on the speed of the process to update the zoning changes. Dusing & Purcell are working with the Grant County Planning & Zoning Department and the City Attorney Brandon Voelker to expedite the process.
- 2. Oakwood Drive Project – Purcell
 - a. Project bid process was advertised in the Grant County News on Feb 24, 2022.
 - b. Sealed bids are due back to the City by April 8th, 2022.
 - c. Sealed bids will be opened during the City Council meeting on April 12th, 2022.
- 3. General Items – Purcell:
 - a. Liberty Bible Church – overflow parking request.
 - i. Pastor Chadwick reached out to the city this week. He is asking for permission to use the City Bldg. parking lot as an overflow lot on Sundays. The timing will be from about 9am until 2pm each Sunday. The church attendance has grown to a point where they are running short on parking spaces each Sunday.
 - ii. City Council: No issues / concerns. The church is welcome to use our parking lot on Sundays.
- 4. CBD Zoning Concern: 100 South Main Street.
 - a. Dusing:
 - i. I read through the zoning language presented by the Realtor who is listed to assist the property owner of 100 S Main St. I am concerned with the broad language in the listing.
 - b. Purcell: Text amendment is in process. This amendment will be available to all property owners in the CBD Zoning if they meet the requirements in the text amendment.

Next Meeting: March 22nd at 8pm.

Adjournment of meeting

Motion To Adjournment	
Motion: Councilperson Bohman	Seconded: Councilperson Livingood
Roll Call	
Councilperson Bohman: Yes	Councilperson Humphrey: Yes
Councilperson Dusing: Yes	Councilperson Tanner: Yes
Councilperson Newman: Yes	Councilperson Livingood: Yes

Next City Council Meeting March 22nd, 2022 @ 8pm

Respectfully, Mayor Purcell

Minutes created and distributed for approval by City Clerk / Treasurer: Shawn McHolland